U.S. Department of Justice

Federal Bureau of Investigation
Washington, D.C. 20535

September 16, 2024

MR. NOAH SCHEER
[redacted]

FOIPA Request No.: 1514535-000
Subject: CHIPMAN, LYMAN MORRIS

Dear Mr. Scheer:

The FBI has completed its review of records subject to the Freedom of Information/Privacy Acts (FOIPA) that are responsive to your request. The enclosed documents were reviewed under the FOIPA, Title 5, United States Code, Section 552/552a. Below you will find check boxes under the appropriate statute headings which indicate the types of exemptions asserted to protect information which is exempt from disclosure. The appropriate exemptions are noted on the enclosed pages next to redacted information. In addition, a deleted page information sheet was inserted to indicate where pages were withheld entirely and identify which exemptions were applied. The checked exemption boxes used to withhold information are further explained in the enclosed Explanation of Exemptions.

Section 552		Section 552a
☐ (b)(1)	☐ (b)(7)(A)	☐ (d)(5)
☐ (b)(2)	☐ (b)(7)(B)	☐ (j)(2)
☐ (b)(3)	☑ (b)(7)(C)	☐ (k)(1)
_____	☐ (b)(7)(D)	☐ (k)(2)
_____	☐ (b)(7)(E)	☐ (k)(3)
_____	☐ (b)(7)(F)	☐ (k)(4)
☐ (b)(4)	☐ (b)(8)	☐ (k)(5)
☐ (b)(5)	☐ (b)(9)	☐ (k)(6)
☑ (b)(6)		☐ (k)(7)

104 pages were reviewed and 102 pages are being released.

Please see the paragraphs below for relevant information specific to your request as well as the enclosed FBI FOIPA Addendum for standard responses applicable to all requests.

Based on the information you provided, we conducted a main and reference entity record search of the Central Records System (CRS) per our standard search policy. For more information about records searches and the standard search policy, see the enclosed FBI FOIPA Addendum General Information Section.

In response to your narrowed Freedom of Information/Privacy Acts (FOIPA) request, enclosed are the processed documents.

This is the final release of information responsive to your FOIPA request. This material is being provided to you at no charge.

Duplicate copies of the same document were not processed.

Due to the age and condition of the original documents, some of the reproduced copies are extremely difficult to read. Every effort has been made to obtain the best copies possible.

Please refer to the enclosed FBI FOIPA Addendum for additional standard responses applicable to your request. **"Part 1"** of the Addendum includes standard responses that apply to all requests. **"Part 2"** includes additional standard responses that apply to all requests for records about yourself or any third party individuals. **"Part 3"** includes general information about FBI records that you may find useful. Also enclosed is our Explanation of Exemptions.

Additional information about the FOIPA can be found at www.fbi.gov/foia. Should you have questions regarding your request, please feel free to contact foipaquestions@fbi.gov. Please reference the FOIPA Request number listed above in all correspondence concerning your request.

If you are not satisfied with the Federal Bureau of Investigation's determination in response to this request, you may administratively appeal by writing to the Director, Office of Information Policy (OIP), United States Department of Justice, 441 G Street, NW, 6th Floor, Washington, D.C. 20530, or you may submit an appeal through OIP's FOIA STAR portal by creating an account following the instructions on OIP's website: https://www.justice.gov/oip/submit-and-track-request-or-appeal. Your appeal must be postmarked or electronically transmitted within ninety (90) days of the date of my response to your request. If you submit your appeal by mail, both the letter and the envelope should be clearly marked "Freedom of Information Act Appeal." Please cite the FOIPA Request Number assigned to your request so it may be easily identified.

You may seek dispute resolution services by emailing the FBI's FOIA Public Liaison at foipaquestions@fbi.gov. The subject heading should clearly state "Dispute Resolution Services." Please also cite the FOIPA Request Number assigned to your request so it may be easily identified. You may also contact the Office of Government Information Services (OGIS). The contact information for OGIS is as follows: Office of Government Information Services, National Archives and Records Administration, 8601 Adelphi Road-OGIS, College Park, Maryland 20740-6001, e-mail at ogis@nara.gov; telephone at 202-741-5770; toll free at 1-877-684-6448; or facsimile at 202-741-5769.

Sincerely,

Michael G. Seidel
Section Chief
Record/Information Dissemination Section
Information Management Division

Enclosures

FBI FOIPA Addendum

As referenced in our letter responding to your Freedom of Information/Privacy Acts (FOIPA) request, the FBI FOIPA Addendum provides information applicable to your request. Part 1 of the Addendum includes standard responses that apply to all requests. Part 2 includes standard responses that apply to requests for records about individuals to the extent your request seeks the listed information. Part 3 includes general information about FBI records, searches, and programs.

Part 1: The standard responses below apply to all requests:

(i) **5 U.S.C. § 552(c).** Congress excluded three categories of law enforcement and national security records from the requirements of the FOIPA [5 U.S.C. § 552(c)]. FBI responses are limited to those records subject to the requirements of the FOIPA. Additional information about the FBI and the FOIPA can be found on the www.fbi.gov/foia website.

(ii) **Intelligence Records**. To the extent your request seeks records of intelligence sources, methods, or activities, the FBI can neither confirm nor deny the existence of records pursuant to FOIA exemptions (b)(1), (b)(3), and as applicable to requests for records about individuals, PA exemption (j)(2) [5 U.S.C. §§ 552/552a (b)(1), (b)(3), and (j)(2)]. The mere acknowledgment of the existence or nonexistence of such records is itself a classified fact protected by FOIA exemption (b)(1) and/or would reveal intelligence sources, methods, or activities protected by exemption (b)(3) [50 USC § 3024(i)(1)]. This is a standard response and should not be read to indicate that any such records do or do not exist.

Part 2: The standard responses below apply to all requests for records on individuals:

(i) **Requests for Records about any Individual—Watch Lists.** The FBI can neither confirm nor deny the existence of any individual's name on a watch list pursuant to FOIA exemption (b)(7)(E) and PA exemption (j)(2) [5 U.S.C. §§ 552/552a (b)(7)(E), (j)(2)]. This is a standard response and should not be read to indicate that watch list records do or do not exist.

(ii) **Requests for Records about any Individual—Witness Security Program Records.** The FBI can neither confirm nor deny the existence of records which could identify any participant in the Witness Security Program pursuant to FOIA exemption (b)(3) and PA exemption (j)(2) [5 U.S.C. §§ 552/552a (b)(3), 18 U.S.C. 3521, and (j)(2)]. This is a standard response and should not be read to indicate that such records do or do not exist.

(iii) **Requests for Confidential Informant Records.** The FBI can neither confirm nor deny the existence of confidential informant records pursuant to FOIA exemptions (b)(7)(D), (b)(7)(E), and (b)(7)(F) [5 U.S.C.§ § 552 (b)(7)(D), (b)(7)(E), and (b)(7)(F)] and Privacy Act exemption (j)(2) [5 U.S.C.§ 552a (j)(2)]. The mere acknowledgment of the existence or nonexistence of such records would reveal confidential informant identities and information, expose law enforcement techniques, and endanger the life or physical safety of individuals. This is a standard response and should not be read to indicate that such records do or do not exist.

Part 3: General Information:

(i) **Record Searches and Standard Search Policy.** The Record/Information Dissemination Section (RIDS) searches for reasonably described records by searching systems, such as the Central Records System (CRS), or locations where responsive records would reasonably be found. The CRS is an extensive system of records consisting of applicant, investigative, intelligence, personnel, administrative, and general files compiled by the FBI per its law enforcement, intelligence, and administrative functions. The CRS spans the entire FBI organization, comprising records of FBI Headquarters, FBI Field Offices, and FBI Legal Attaché Offices (Legats) worldwide; Electronic Surveillance (ELSUR) records are included in the CRS. The standard search policy is a search for main entity records in the CRS. Unless specifically requested, a standard search does not include a search for reference entity records, administrative records of previous FOIPA requests, or civil litigation files.

a. *Main Entity Records* – created for individuals or non-individuals who are the subjects or the focus of an investigation
b. *Reference Entity Records*- created for individuals or non-individuals who are associated with a case but are not known subjects or the focus of an investigation

(ii) **FBI Records.** Founded in 1908, the FBI carries out a dual law enforcement and national security mission. As part of this dual mission, the FBI creates and maintains records on various subjects; however, the FBI does not maintain records on every person, subject, or entity.

(iii) **Foreseeable Harm Standard.** As amended in 2016, the Freedom of Information Act provides that a federal agency may withhold responsive records only if: (1) the agency reasonably foresees that disclosure would harm an interest protected by one of the nine exemptions that FOIA enumerates, or (2) disclosure is prohibited by law (5 United States Code, Section 552(a)(8)(A)(i)). The FBI considers this foreseeable harm standard in the processing of its requests.

(iv) **Requests for Criminal History Records or Rap Sheets.** The Criminal Justice Information Services (CJIS) Division provides Identity History Summary Checks – often referred to as a criminal history record or rap sheet. These criminal history records are not the same as material in an investigative "FBI file." An Identity History Summary Check is a listing of information taken from fingerprint cards and documents submitted to the FBI in connection with arrests, federal employment, naturalization, or military service. For a fee, individuals can request a copy of their Identity History Summary Check. Forms and directions can be accessed at www.fbi.gov/about-us/cjis/identity-history-summary-checks. Additionally, requests can be submitted electronically at www.edo.cjis.gov. For additional information, please contact CJIS directly at (304) 625-5590.

EXPLANATION OF EXEMPTIONS

SUBSECTIONS OF TITLE 5, UNITED STATES CODE, SECTION 552

(b)(1) (A) specifically authorized under criteria established by an Executive order to be kept secret in the interest of national defense or foreign policy and (B) are in fact properly classified to such Executive order;

(b)(2) related solely to the internal personnel rules and practices of an agency;

(b)(3) specifically exempted from disclosure by statute (other than section 552b of this title), provided that such statute (A) requires that the matters be withheld from the public in such a manner as to leave no discretion on issue, or (B) establishes particular criteria for withholding or refers to particular types of matters to be withheld;

(b)(4) trade secrets and commercial or financial information obtained from a person and privileged or confidential;

(b)(5) inter-agency or intra-agency memorandums or letters which would not be available by law to a party other than an agency in litigation with the agency;

(b)(6) personnel and medical files and similar files the disclosure of which would constitute a clearly unwarranted invasion of personal privacy;

(b)(7) records or information compiled for law enforcement purposes, but only to the extent that the production of such law enforcement records or information (A) could reasonably be expected to interfere with enforcement proceedings, (B) would deprive a person of a right to a fair trial or an impartial adjudication, (C) could reasonably be expected to constitute an unwarranted invasion of personal privacy, (D) could reasonably be expected to disclose the identity of confidential source, including a State, local, or foreign agency or authority or any private institution which furnished information on a confidential basis, and, in the case of record or information compiled by a criminal law enforcement authority in the course of a criminal investigation, or by an agency conducting a lawful national security intelligence investigation, information furnished by a confidential source, (E) would disclose techniques and procedures for law enforcement investigations or prosecutions, or would disclose guidelines for law enforcement investigations or prosecutions if such disclosure could reasonably be expected to risk circumvention of the law, or (F) could reasonably be expected to endanger the life or physical safety of any individual;

(b)(8) contained in or related to examination, operating, or condition reports prepared by, on behalf of, or for the use of an agency responsible for the regulation or supervision of financial institutions; or

(b)(9) geological and geophysical information and data, including maps, concerning wells.

SUBSECTIONS OF TITLE 5, UNITED STATES CODE, SECTION 552a

(d)(5) information compiled in reasonable anticipation of a civil action proceeding;

(j)(2) material reporting investigative efforts pertaining to the enforcement of criminal law including efforts to prevent, control, or reduce crime or apprehend criminals;

(k)(1) information which is currently and properly classified pursuant to an Executive order in the interest of the national defense or foreign policy, for example, information involving intelligence sources or methods;

(k)(2) investigatory material compiled for law enforcement purposes, other than criminal, which did not result in loss of a right, benefit or privilege under Federal programs, or which would identify a source who furnished information pursuant to a promise that his/her identity would be held in confidence;

(k)(3) material maintained in connection with providing protective services to the President of the United States or any other individual pursuant to the authority of Title 18, United States Code, Section 3056;

(k)(4) required by statute to be maintained and used solely as statistical records;

(k)(5) investigatory material compiled solely for the purpose of determining suitability, eligibility, or qualifications for Federal civilian employment or for access to classified information, the disclosure of which would reveal the identity of the person who furnished information pursuant to a promise that his/her identity would be held in confidence;

(k)(6) testing or examination material used to determine individual qualifications for appointment or promotion in Federal Government service the release of which would compromise the testing or examination process;

(k)(7) material used to determine potential for promotion in the armed services, the disclosure of which would reveal the identity of the person who furnished the material pursuant to a promise that his/her identity would be held in confidence.

FBI/DOJ

FEDERAL BUREAU OF INVESTIGATION
FOI/PA
DELETED PAGE INFORMATION SHEET
FOI/PA# 1514535-000

Total Deleted Page(s) = 2
Page 84 ~ Duplicate;
Page 85 ~ Duplicate;

XXXXXXXXXXXXXXXXXXXXXXX
X Deleted Page(s) X
X No Duplication Fee X
X For this Page X
XXXXXXXXXXXXXXXXXXXXXXX

DEPARTMENT OF JUSTICE

APPLICATION FOR APPOINTMENT

Washington D C

5/15, 1928

THE ATTORNEY GENERAL,
Washington, D. C.

SIR:

I herewith make application for appointment to the position of Special Investigator in the Department of Justice, and for your use in this connection submit the following information:

1. Name in full Lippman (Family name) Lyman (Given name) M. (Initial)
2. Legal residence Salt Lake city Utah
3. Mail and telegraphic address Chamberlain Hotel Washington D C
4. Age on last birthday 30 Weight 152 lbs Height 5'-9"
5. (*a*) Place of birth Utah (*b*) Present citizenship U. S.
6. Place of birth of (*a*) father Utah, (*b*) mother Utah
7. Were you ever in the service of the United States? Yes
8. If so, when, and in what department of the service? 2nd Lieut Infantry enlisted July 16 1918, Discharged Dec 27, 1918
9. Are you married? (If married woman, state whether husband is in Federal service.) No
10. Enumerate (name, relationship, and address) any individuals dependent upon you for maintenance No dependents
11. Are you physically capable of discharging the duties of the position sought? (Any physical defects should be fully described.) yes

RECORDED

67-2009-6

MAY 16 1928

FILE

7—1436

5-15-28 INT

5-15-28 INT. Investigator Gr. 5/22

12. Have you ever been a defendant in any court action? No

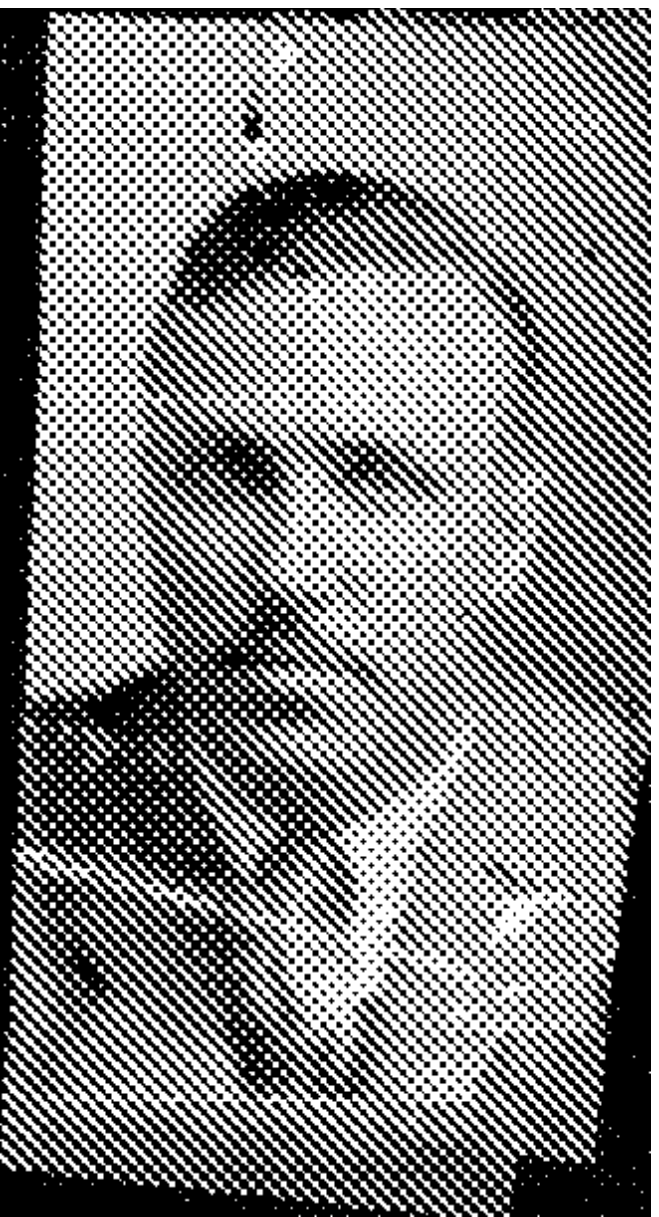
Specify:

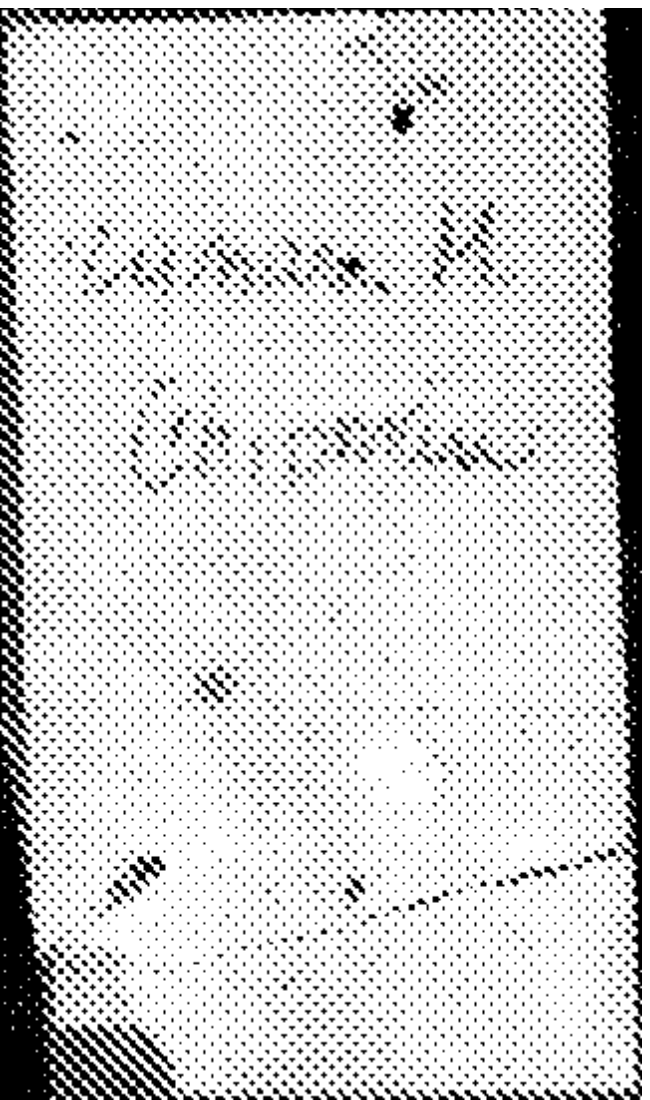
13. Education: (Under this head your entire educational training should be given in chronological order, with the period spent in each institution, degrees taken, etc. Knowledge of any languages other than English should be indicated first.)

Graduated from Salt Lake High, Salt Lake City, Utah 1916; Three and one-half years at University of Utah 1917-21, Obtained LL.B. at George Washington University in July 1927 Started my law course at George Washington Fall of 1924 Passed the District of Columbia Bar in December 1927

14. Experience: (Under this head, in chronological order, state your entire business and professional experience, including names of employers and dates.)

Until I came to Washington in fall of 1924, I had only worked during the Summer Vacations, being in school during Winter Months, except a period from 1922-4 When I was doing missionary work for Mormon Church in Florida. During the Summer of 1924 after





18. State any additional facts which may tend to show your fitness for the position sought:

Altho I have not had any experience in investigating work, I feel that my schooling and general experience qualifies me for the position.

19. Are you now employed? If so, give name and address of employer, and rate of compensation received. What is the highest compensation you have ever received in any employment, and for what period? Am employed with U.S. Veterans Bureau and am receiving salary of $2,400 per yr. This is highest salary received except in temporary war yrs.

20. Are you in a position to accept temporary employment at anytime, without previous notice, and, if notice is required, how much? No. Would need reference

21. Are you willing and prepared to accept assignment to any part of the United States where services are required, for either temporary or permanent duration? Yes

22. Attach unmounted photograph not larger than 3 by 4¼ inches. Write your name plainly on back of photograph.

Respectfully,

Lyman M Kirkman
(Signature of applicant)

(Photograph)

Return this form to The Attorney General, Department of Justice, Washington, D. C.

NOTE.—If the applicant desires to make any further remarks or statement concerning his qualifications or in answer to any question contained in the application, the same should be made on a separate sheet of paper, numbering the remarks in accordance with original questions.

GOVERNMENT PRINTING OFFICE 7—1436

my return from Florida I was with the Mutual Building and Loan Co. Cliff Bldg. Salt Lake City, Utah until that Fall when I came to Washington to study law. I obtained a position with the U.S. Veterans bureau the Fall of 1924 and I have been employed there since. At present I am an adjudicator in the awards division of the veterans bureau.

15. Have you ever been discharged from a position? No

16. References to persons well qualified to judge as to your fitness for the position sought:

Judge G. A. Iverson Room 411 Dept of Justice Vermont
Mr Elgon L. Bailey B 944 A Veterans Bureau
Mr. Charles N. Whelan B 991 " "
Mr Kenneth Parkenson, Washington Bldg, Washington D.C.
Mr. George Casto B120 Veterans Bureau
Mr William R Carruth, Finance Committee U.S Senate Office Bldg

17. Give names of societies or organizations with which connected:

Sigma Chi Fraternity.

4-94 (Rev. 10-23-69)

CHIPMAN, LYMAN M. (SUBJECT)

67-2009 (FILE NO.)

☐ ALL SERIALS, EXCEPT THOSE REMAINING IN FILE AND THOSE LISTED AS CHANGED ON THIS SHEET WERE "SKIPPED" OR WERE REMOVED FROM FILE AND DESTROYED IN ACCORDANCE WITH AUTHORITY CONTAINED IN

☒ FOLLOWING SERIALS WERE REMOVED FROM FILE AND DESTROYED IN ACCORDANCE WITH AUTHORITY CONTAINED IN

66-818-5388

1,2,4,7,8,10,11,13-17,19-22,24-37,39-70,72-80,82-99,101-105,107,108,110,

113,115-121,123-127,129-138,140,141,143,145-155,157-159,161-177,180-189

191,193-199,201-203,205-212,214-221,223-227,229-231,233,234,236-247,

250-254,257-261,263-267,269-276,278-283,285-289,291-293,295,297,298,

300-306,309-312,314,316,318-321,323,325,327-329,331-335

(TAB CARD IN THE NUMBERING UNIT INDICATES ACTION TAKEN)

DATE 7-19-77

INITIALS [ ] b6 b7C

FBI/DOJ

STANDARD FORM 56
Revised April 1958
U. S. CIVIL SERVICE COMMISSION
CHAPTER 13, F.P.M.

AGENCY CERTIFICATION OF INSURANCE STATUS
Federal Employees' Group Life Insurance Act of 1954

COMPLETE IN ALL CASES

1. FULL NAME OF EMPLOYEE (Last) (First) (Middle): CHIPMAN, LYMAN M.

2. DATE OF BIRTH (MONTH, DAY, YEAR): 5-7-98

3. CHECK REASON FOR TERMINATING INSURANCE

- ☐ SEPARATED
- ☒ RETIRED
- ☐ DIED — WAS EMPLOYEE AT TIME OF DEATH, AN APPLICANT FOR CIVIL SERVICE RETIREMENT? ☐ YES ☐ NO
- ☐ 12 MONTHS NON-PAY STATUS
- ☐ OTHER (Specify)

4. CHECK APPROPRIATE BOX CONCERNING S. F. 54, DESIGNATION OF BENEFICIARY

- ☐ S. F. 54 ATTACHED
- ☒ A CURRENT S.F. 54 IS NOT ON FILE WITH THIS AGENCY
- ☐ A CURRENT S.F. 54 IS ON FILE IN THE EMPLOYEE'S OFFICIAL PERSONNEL FOLDER (OR EQUIVALENT)

NOTE: IF EMPLOYEE (A) DIED OR (B) IS RETIRING OR RECEIVING FEDERAL EMPLOYEES' COMPENSATION UNDER CONDITIONS ENTITLING HIM TO RETAIN FREE LIFE INSURANCE, ATTACH CURRENT S.F. 54, IF ANY. IN ALL OTHER CASES, SHOW WHETHER OR NOT CURRENT S.F. 54 IS ON FILE. A CURRENT S.F. 54 IS ONE THAT HAS NOT BEEN CANCELED BY EMPLOYEE OR AUTOMATICALLY BY TRANSFER OR PRIOR TERMINATION OF INSURANCE.

5. DATE OF EVENT CHECKED IN ITEM 3 (MONTH, DAY, YEAR): 3-8-61

6. ANNUAL COMPENSATION RATE (CONVERT DAILY, HOURLY, PIECEWORK, ETC. RATE TO ANNUAL RATE) ON DATE IN ITEM 5.: $ 12,195 PER ANNUM

7. DATE OF NOTICE OF CONVERSION PRIVILEGE (SF 55) TO EMPLOYEE (MONTH, DAY, YEAR):

COMPLETE ONLY IF EMPLOYEE IS 65 OR OVER

8. (A) WAS EMPLOYEE INSURED ON HIS 65TH BIRTHDAY? ☐ YES ☐ NO

8. (B) IF "YES" WHAT WAS HIS ANNUAL RATE OF BASIC SALARY ESTABLISHED FOR INSURANCE PURPOSES ON THAT DATE? $_____ PER ANNUM

9. (A) DID EMPLOYEE ACQUIRE OR REACQUIRE INSURANCE AT ANY TIME AFTER HIS 65TH BIRTHDAY? ☐ YES ☐ NO

9. (B) IF "YES" WHAT WAS HIS ANNUAL RATE OF BASIC SALARY ESTABLISHED FOR INSURANCE PURPOSES ON THE DATE HE LAST ACQUIRED INSURANCE COVERAGE? $_____ PER ANNUM

COMPLETE IN ALL CASES

SIGN ORIGINAL ONLY

10. I CERTIFY THAT THE ABOVE INFORMATION HAS BEEN OBTAINED FROM, AND CORRECTLY REFLECTS OFFICIAL RECORDS, AND THAT THE EMPLOYEE NAMED WAS COVERED BY FEDERAL EMPLOYEES' GROUP LIFE INSURANCE ON THE DATE SHOWN IN ITEM 5.

(Personal signature of authorized agency official)	(Date)
N. P. Callahan	3-15-61
(Type name of authorized agency official)	Assistant Director (Title)
Federal Bureau of Investigation	Washington, D. C.
(Name of agency)	(Mailing address of agency)

SEE OTHER SIDE
FOR
INSTRUCTIONS TO EMPLOYING AGENCY

SF-56
Orig
3-14-61
dlg

orig 56 + copies of 2809 to Salem
copy 56 + copies of 2809 to Employee

67-NOT RECORDED
8 APR 18 1961

PART 3 — FILE COPY

INSTRUCTIONS TO EMPLOYING AGENCY

COMPLETION OF CERTIFICATION

1. This certification must be completed in triplicate whenever an employee's insurance terminates for:
   a. Death.
   b. Retirement on an immediate annuity with 15 or more years' creditable service, of which at least 5 years are civilian service, or on account of disability. (An immediate annuity is one which begins to accrue no later than 1 month after the date the insurance would normally cease.) In a disability retirement case, do not complete S.F.56 until a finding of disability has been officially made and the employee's separation is in order.
   c. Completion of 12 months in a non-pay status or separation, and the employee is receiving benefits under the Federal Employees' Compensation Act.
   d. Any other reason (except waiver on S.F.53) and employee desires to convert his group life insurance. (Do not, however, issue S.F.56 for conversion purposes if more than 75 days have elapsed from the date insurance terminated unless specific request is made therefor by the Civil Service Commission or the Office of Federal Employees' Group Life Insurance.)
2. If insurance terminated on account of death, indicate whether the employee had filed an Application for Retirement (S.F.2801) with the Civil Service Commission.
3. In Item 7, give date of Notice of Conversion Privilege (S.F.55), except that if this form (S.F.56) is issued in lieu of S.F.55, give current date. In case of death, leave this item blank.

DISPOSITION OF CERTIFICATION

1. Death of employee—
   a. Send duplicate copy of Certification immediately to the Office of Federal Employees' Group Life Insurance.
   b. Keep the original (preferably in the Official Personnel Folder or its equivalent) for attachment to a claim for death benefits (Form FE-6) when received.
   c. If no claim is received, send the original Certification, upon request, to the Office of Federal Employees' Group Life Insurance.
   d. If the deceased employee has a current designation of beneficiary on file, the designation (S.F.54) must be attached to the original Certification when it is sent to the Office of Federal Employees' Group Life Insurance.
2. Retirement of Employee—
   a. If the employee is applying for an immediate annuity (with 15 or more years' creditable service, of which at least 5 years are civilian service or for disability), attach the original Certification and current designation of beneficiary, (S.F. 54), if any, to the application for retirement and give duplicate copy of Certification to the employee. [NOTE: In a disability retirement case where the application has already been sent to the Civil Service Commission, attach the original S.F.56 (and S.F.54, if any,) to the "FINAL" Individual Retirement Record (S.F.2806).]
   b. If the employee prefers to convert his group insurance to an individual policy, give him the original and duplicate copy of the Certification. Retain S.F.54, if any.
3. Employee in receipt of compensation benefits—
   a. If the employee is receiving benefits under the FEDERAL EMPLOYEES' COMPENSATION ACT, have him complete appropriate box on reverse side of the original certification. Send original certification and current designation of beneficiary (S.F.54), if any, to the U. S. CIVIL SERVICE COMMISSION, BUREAU OF DEPARTMENTAL OPERATIONS, RETIREMENT DIVISION, WASHINGTON 25, D. C. and give duplicate copy of certification to the employee.
   b. If the employee prefers to convert his group insurance to an individual policy, give him the original and duplicate copy of the certification. Retain S.F.54, if any.
4. All other cases—
   Upon request, give the employee the original and duplicate copy of the certification or mail them to him.
5. In all cases—
   Retain file copy of the Certification in the employee's Official Personnel Folder or its equivalent.

PROMPT CERTIFICATION REQUIRED

The time in which an employee may convert his group life insurance to an individual policy is limited. This certification must be completed and delivered or mailed to him promptly.

Standard Form 50-5 Part
Rev. July 1957
Promulgated by U. S. Civil
Service Commission—FPM-R-1

NOTIFICATION OF PERSONNEL ACTION

50 - 106 - 13

1. NAME (LAST [CAPS]—First—Middle—Mr.—Miss—Mrs.)	2. DATE OF BIRTH	3. IDENTIFICATION (optional)
CHIPMAN, LYMAN M. (MR.)	5-7-98	12301

4. THIS IS AN OFFICIAL NOTICE OF THE PERSONNEL ACTION DESCRIBED BELOW, WHICH AFFECTS YOUR EMPLOYMENT. GENERAL INFORMATION CONCERNING YOUR EMPLOYMENT APPEARS ON THE REVERSE SIDE OF THIS FORM.

5. NATURE OF ACTION (standard terminology must be used)	6. EFFECTIVE DATE OF ACTION	7. CIVIL SERVICE OR OTHER LEGAL AUTHORITY
RETIREMENT (20 YEARS INVESTIGATIVE EXPERIENCE)	cb 3-8-61	

FROM—	8. POSITION TITLE AND NUMBER	TO—
Special Agent FBI#61-F-48		
Series 1811, GS 13 $12,195 per annum	9. SERIES, GRADE, SALARY	
	10. NAME AND LOCATION OF OFFICE BY WHICH EMPLOYED	
	11. DUTY STATION	

[ ] Yes	12. APPORTIONED POSITION	[ ] Yes [ ] Apportionment Waived STATE: [ ] Proved

13. VETERAN PREFERENCE				14. TENURE GROUP	15. POSITION OCCUPIED IS IN THE:	
No	5-pt.	10-pt. Disab.	10-pt. Other		[ ] Competitive Service	[X] Excepted Service
	X					

16. APPROPRIATION	17. PAYROLL DEDUCTIONS			18. DATE OF APPOINTMENT, AFFIDAVITS (accessions only)
From: S. & E., FBI TO: SAME	CSR	FICA	FEGLI	
	X		X	

19. REMARKS:

[ ] a. Subject to completion of 1 year probationary (or trial) period commencing _____

[ ] b. Service counting toward career (or permanent) tenure from: _____

Separations: Show reasons below, as required. Check, if applicable: [ ] c. During probation [ ] d. From appointment of 6 months or less

Retirement in view of Section 6 (c) of the Civil Service Retirement Act.

Annuity payments to begin immediately.

Forwarding address 210 Oxford Place
St. Matthews, Kentucky

67-NOT RECORDED
APR 10 1961

Lump sum payment 240 hours 0 min. ending cb 7/14/61.
Two holidays included.

R 24

dlg

20. EMPLOYING DEPARTMENT OR AGENCY	22. SIGNATURE (or other authentication) AND TITLE
U. S. DEPARTMENT OF JUSTICE FEDERAL BUREAU OF INVESTIGATION	J. Edgar Hoover Director
21. OFFICE MAINTAINING OFFICIAL PERSONNEL FOLDER (if different than item 10, above) FEDERAL BUREAU OF INVESTIGATION WASHINGTON 25, D. C.	23. DATE: 3-13-61

3 Apr

☆ U. S. GOVERNMENT PRINTING OFFICE: 1960 - 553528

4. PERSONNEL FOLDER COPY

January 18, 1961

PERSONAL

Pending retirement
CAD of 3-3-61.
LWS Jan. 21, 61
dlg

Mr. Lyman M. Chipman
Federal Bureau of Investigation
Louisville, Kentucky

Dear Mr. Chipman:

I have your letter of January 10, 1961, enclosing your application for retirement which will be forwarded to the Civil Service Commission for approval.

Let me take this opportunity to express once again my appreciation for the devoted service you have given to the FBI, and thus to the Government and people of the United States. To have served so long and so well is a significant accomplishment indeed.

It is my hope that the years to come will be filled with happiness for Mrs. Chipman and you.

Sincerely,
J. Edgar Hoover

MAILED 19
JAN 20 1961
COMM-FBI

icc:
RKW/njb
(7)

1 - SAC, Louisville (Personal Attention, see attached) Enclosures (2)
1 - Mrs. Axtell
1 - Statistical Section (Sent Direct)
1 - Mr. Jones SA Chipman will cease active duty at the close of business 3-3-61. Satisfactory to place above on Special Correspondents' List. Forwarding address: 210 Oxford Place, St. Matthews, Kentucky.

NOTE: SA Chipman EOD in the Bureau 7-16-28. He was 62 years old on 5-7-60 and is therefore qualified by age and service for retirement under liberalized provisions of the Civil Service Retirement Act. He has been assigned as an Agent at Louisville since 11-12-43. He is in GS-13, $12,195 per annum. It is noted SA Chipman underwent surgery in October, 1960, for removal of a malignant polyp in the colon. He returned to duty 11-28-60 and was placed on limited duty.

Tolson
Mohr
Parsons
Belmont
Callahan
DeLoach
Malone
McGuire
Rosen
Tamm
Trotter
W.C. Sullivan
Tele. Room
Ingram
Gandy

MAIL ROOM ☐ TELETYPE UNIT ☐

JAN 19 10 42 AM '61
FBI - READING ROOM

SAC, Louisville
Re: Lyman M. Chipman

The "Application for Retirement" executed by SA Chipman will be forwarded by the Bureau to the Civil Service Commission (CSC) for approval.

It is noted that SA Chipman desires Plan B (Reduced Type of Annuity) and it is estimated under this plan he could expect a monthly annuity approximating $611. The exact amount of annuity is calculated by CSC. It is satisfactory for SA Chipman to cease active duty on 3-3-61. His annuity, upon CSC approval, will commence immediately following the expiration of his current accrued annual leave, and he may expect his first annuity check about two months later. He will receive a lump-sum-payment for his accumulated annual leave in the amount of approximately $3,800.

SA Chipman is covered in the amount of $13,000 under the Federal Employees' Group Life Insurance Act. An employee retiring on an immediate annuity has the option of continuing his group insurance coverage at no premium cost to him following retirement or of converting his insurance to an individual life insurance policy. However, the double indemnity and dismemberment protection stops. If he elects to continue his group insurance, the $13,000 protection continues until he reaches age 65. At that time this amount is reduced at the rate of 2% per month until he is about 68 years and 2 months of age, to $3,250. Coverage in that amount continues at no cost to him as long as he remains a retired annuitant. If he wishes to convert the group life coverage, he should advise the Bureau immediately.

There are enclosed for his information Standard Form 8, "Notice to Federal Employee About Unemployment Compensation," and a pamphlet entitled, "Your Retirement System."

It is noted that SA Chipman has enrolled in the SAMBA Health Benefit Plan under the Federal Employees Health Benefits Act of 1959, and he will retain such coverage following retirement. His share of the cost of this plan will be deducted from his annuity by the CSC. Since he has elected Plan B, Mrs. Chipman will be covered by this act should she survive him. The original of Standard Form No. 2810, "Notice of Change in Enrollment Status," will be forwarded to him by the Bureau at a later date.

He can convert whatever life insurance he has subscribed to under the above plan to a private policy after retirement without taking a physical examination. He must apply for such conversion in writing, and to do so he should write immediately to SAMBA, 1720 Massachusetts Avenue, Northwest, Washington 6, D. C.

211 Madrid Building
Louisville 2, Kentucky
January 10, 1961

Mr. J. Edgar Hoover
Director
Federal Bureau of Investigation
Washington 25, D. C.

Dear Sir:

Enclosed herewith are my Application for Retirement, to be effective as of close of business March 3, 1961, and photostatic copy of my discharge from the Army.

I also desire that my membership in the Federal Employees Health Benefits Program be continued in order that my wife and myself may receive the benefits thereof following my retirement.

I understand that my accrued annual leave will be paid in a lump sum immediately following my retirement.

If there are any other forms or instructions which are required, I would appreciate being advised at the earliest possible date.

Very truly yours,

Lyman M. Chipman

Lyman M. Chipman
(SPECIAL AGENT)

Enclosures (2)

JAN 13 1961

330

PERS. FILES

2 ENCLOSURE

Report of Exit and Separation
FD-193 (Rev. 8-12-58)

TO: Director, FBI

DATE: January 11, 1961

FROM: SAC, Louisville (67-1922)

Name of Employee	EOD Date	Title
LYMAN M. CHIPMAN	7-16-28	Special Agent

Last Local Address	Forwarding Address
210 Oxford Place, St. Matthews, Ky.	210 Oxford Place, St. Matthews, Ky.

Cease-duty Date (hour and last day physically at work)	Tour of Duty
5:00 PM, 3-3-61	Monday-Friday; 8:15 AM - 5:00 PM

Leave Data Leave category ☐ 4 ☐ 6 ☒ 8

Hours of accrued leave employee will have at close of business on cease-duty date AL 752 SL 515

Hours of accrued annual leave carried over at beginning of current leave year 720

If employee has been granted advanced leave, indicate number hours owed at close of cease-duty date AL – SL –

(Read before interviewing)

The exit interview, to be beneficial, must be conducted as promptly as possible after receipt of resignation. Where it involves a clerical employee, it shall be conducted by the Agent supervisor under whose jurisdiction the employee works. Where it involves a Special Agent, each SAC shall personally conduct the exit interview. In the absence of the SAC, the exit interview should then be conducted by the official in the field office who is acting for him. In every instance the exit interview form shall reflect the name of the official who actually conducted the interview and the form must be signed by him on the reverse side in the space provided. There are to be no exceptions. The interview should be conducted in adequate privacy with adequate time. It should be designed to supplement resignation, to obtain real, motivating reason for resignation, to serve as basis for (1) accurate analysis of turnover, (2) determining necessary or desirable organizational improvements, and (3) permitting a recorded recommendation regarding future reinstatement. Many times, an exit interview, properly and promptly conducted, results in saving a valuable employee. On involuntary separations, the exit interview is designed to record the reason and any pertinent comments, it being assumed the recommendation would be unfavorable for reinstatement.

Reasons given for separation *(Check block applicable)*

☐ 1. Military

2. Working conditions
- ☐ a. Excessive work (overtime, 6-day week)
- ☐ b. Unsatisfactory relations with Supervisor or employees
- ☐ c. Interest of work (monotony)
- ☐ d. Shifts
- ☐ e. Transfer (failure to obtain or unable to accept)
- ☐ f. Other employment: *(Check specific reason and see Item F.)* ☐ 1. promotional prospects ☐ 2. better salary ☐ 3. enter different field ☐ 4. vicinity of home
- ☐ g. Level of work (unsuited to ability)
- ☐ h. Unsatisfactory development

3. General
- ☐ a. General living costs
- ☐ b. Housing facilities
- ☐ c. Transportation
- ☐ d. Poor health (self)
- ☐ e. Poor health (family) (needed at home)
- ☐ f. Homesickness
- ☐ g. Marriage
- ☐ h. Maternity
- ☐ i. Housewife or child care
- ☐ j. Attend school *(See item F)*
- ☒ k. Retirement
- ☐ l. Change of residence (husband or family moving)
- ☐ m. Summer employee returning to school
- ☐ n. Other reasons (such as those which do not come under specific categories listed) (explanation should appear under comments)

4. Involuntary
- ☐ a. Dismissed with prejudice
- ☐ b. Requested resignation with prejudice
- ☐ c. Requested resignation without prejudice
- ☐ d. Dropped from rolls without prejudice
- ☐ e. Death

(over)

1/13

REC'D - ADMIN DIV
F B I
JAN 13 10 53 AM '61

JAN 23 1 58 PM '61

A. Did employee resign prior to expiration of six months thereby violating agreement stated in clerical appointment letter? ☐ Yes ☒ No

B. Was employee's position in the Bureau his first full-time job? ☒ Yes ☐ No

C. Did employee have substantial part-time work before entering Bureau service? ☐ Yes ☒ No

D. Does employee have any specific suggestion for improving the organization? If so, explain. *(In the event the suggestion is new, it should be presented to the Bureau for consideration. If previously considered by Bureau and adopted or turned down the employee should be so advised.)*

No

E. Has employee been cautioned about divulging confidential information acquired in job? Failure to abide by this provision violates Department of Justice regulations and may violate certain statutes providing maximum severe penalties of a $10,000 fine or 10 years' imprisonment, or both.

Yes

F. Comments: *(Please state specific, individual reason in explanation of check on other side of form. Set out, if it can possibly be obtained, (1) re employment - information as to where the other employment will be, its nature, the salary that will be paid and when it will begin; (2) re school - date employee proposes to enroll.)*

G. Recommendations re reinstatement: ☐ Yes ☐ No *(If No, explain why)*

(Please Sign) Raymond L. Beck
Interview Conducted by

Assistant Special Agent in Charge
Title

☆ U. S. GOVERNMENT PRINTING OFFICE: 1952 - 997374

1. Agency and organizational designations	2. Pay roll p	3. Block No.	4. Slip No.
F.B.I., U.S. Dept. of Justice			

5. Employee's name (and social security account number when appropriate)	6. Grade and salary
12301 MR. LYMAN M. CHIPMAN SA	GS 13 $11,330

PAY ROLL CHANGE DATA

	BASE PAY	OVERTIME		GROSS PAY	RET.	TAX	BOND	F. I. C. A.			NET PAY
7. Previous normal											
8. New normal											
9. Pay this period											

10. Remarks: 41 SEP 30 1958

11. Appropriation(s)

12. Prepared by

13. Audited by

☐ Periodic step-increase ☐ Pay adjustment ☒ Other step-increase Longevity #1

14. Effective date	15. Date last equivalent increase	16. Old salary rate	17. New salary rate	18. Performance rating is satisfactory or better.
8-24-58	8-14-55	$11,090	$11,330	Signature of Official Authorized

19. LWOP data (Fill in appropriate spaces covering LWOP during following periods):
Period(s):

☒ No excess LWOP. Total excess LWOP.

(Check applicable box in case of excess LWOP)
☐ In pay status at end of waiting period.
☐ In LWOP status at end of waiting period.

HA/sas Initials of Clerk

STANDARD FORM NO. 1126d—Revised
Form prescribed by Comp. Gen., U. S.
Nov. 8, 1950, General Regulations No. 102

PAY ROLL CHANGE SLIP—PERSONNEL COPY

July 16, 1958

PERSONAL

Mr. Lyman M. Chipman
Federal Bureau of Investigation
Louisville, Kentucky

Dear Mr. Chipman:

Today is another milestone in your career as an FBI employee because it marks your third decade of FBI service. Your anniversary offers an excellent opportunity to extend my heartfelt congratulations and, in commemoration of this event, I am enclosing for you the Bureau's Thirty-Year Service Award Key.

Your years with the Bureau cover a period of grave national and international stress. Through the loyal and unselfish efforts of you and your fellow employees we have been able to meet the many demands that have been made and to accept additional responsibilities. This progress has necessitated hard work, a willingness to subordinate our personal wishes to the needs of the organization and a firm belief in the ideals of the FBI, all of which you have contributed readily and without thought of any personal gain. I sincerely believe that our present position of high public esteem is the natural result of the zeal of our veteran employees such as you.

2009-322

It is my earnest hope that you will wear this Key proudly, not only as a symbol of our organization, but also as a sign of your participation in its progress.

With best wishes and kindest personal regards,

Sincerely,

J. Edgar Hoover

COMM — FBI
JUL 9 - 1958
MAILED 25

FBI
5 55 PM '58
CRIME RECORDS
SECTION
READING ROOM

Tolson
Nichols
Boardman
Belmont
Mohr
Parsons
Rosen
Tamm
Trotter
Nease
Tele. Room
Holloman
Gandy

Enclosure
1 - SAC, Louisville (Personal)
CRD:jfn (4) 67-2009
MAIL ROOM

January 16, 1958

PERSONAL

Mr. Lyman M. Chipman
Federal Bureau of Investigation
Louisville, Kentucky

Dear Mr. Chipman:

I am pleased to tell you of my appreciation for your fine contributions to the conferences on "Law Enforcement and the Fleeing Felon" held in the Louisville Division.

The success of these conferences was due in large measure to the excellent and intelligent way you performed as a member of the panel at each conference and to your effective relations with those in attendance. Your splendid services are indeed worthy of commendation.

MAILED 9
JAN 16 1958
COMM-FBI

Sincerely yours,

J. Edgar Hoover

1 - SAC, Louisville (Personal Attention)

LRH:cmt
(4)
67-2009

Tolson
Nichols
Boardman
Belmont
Mohr
Parsons
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Tamm
Trotter
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Tele. Room
Holloman
Gandy

MAIL ROOM

JAN 16 11 10 AM '58
REC'D-READING ROOM
FBI

ORIGINAL FILED IN 62-179742-367

January 15, 1958

PERSONAL

Mr. Raymond L. Faisst
Federal Bureau of Investigation
Louisville, Kentucky

CHIPMAN, LYMAN M.

Dear Mr. Faisst:

I want to take this opportunity to commend you and through you the agents of the Louisville Division on the splendid work done in the investigation of the Bank Robbery case involving David Underwood and others.

This investigation was conducted under most difficult conditions; however, this did not deter the participating agents who pursued each lead with tenacity, perseverance and devotion to duty. I want you to extend my sincere appreciation to each employee who participated.

Sincerely yours,

1 - SAC, Louisville (Personal Attention)
Place copy of this letter in personnel files of all participating employees.

LRH:cmt
(26)

31
9 JAN 24 1958

Place copy of this letter in personnel files of following employees:

Orville R. Talburtt
Junius V. Beaver
John James Boyd
Raleigh D. Bristow
Lyman M. Chipman
William E. Corrigan, Jr.
James Vincent Cotter
Robert M. Domalewski
Arthur B. Fulton
Thomas F. Gearty
Frank L. Grubbs
James A. Handloser
W. L. Horsback
Harold T. Hotopp
George W. Hutchison
Thomas F. Kellerman
C. Addison Kincaid
John F. McCauley
Edward F. O'Connor
Robert E. Peters
Eugene E. Roberts
Frank F. Staab
Harold D. Watkins
Edwin H. Ellers.

12301 CR

(PLEASE TYPE OR PRINT ALL INFORMATION)

FD 195

1. NAME CHIPMAN, LYMAN M
LAST FIRST MIDDLE

2. OFFICE OF ASSIGNMENT LOUISVILLE

NOTE : PLEASE READ THESE INSRUCTIONS BEFORE COMPLETING FORM.

IF IN BUREAU 15 YEARS FROM EOD LISTED UNDER ITEM 8 AND NO LEAVE WITHOUT PAY IN EXCESS OF 6 MONTHS IN ANY ONE CALENDAR YEAR, AS LISTED UNDER ITEM 10, IT WILL ONLY BE NECESSARY FOR YOU TO CERTIFY YOUR STATUS BY PLACING A CHECK MARK IN THE "15 YEARS OR OVER" BOX IN THE "TOTAL FEDERAL SERVICE" SPACE AT THE TOP OF THIS PAGE, AND SIGNING THE FORM. DO NOT FILL IN OTHER INFORMATION IN SUCH CASES.

TOTAL FEDERAL SERVICE ok' yn

(CHECK ONE, PER ITEM 11)

LESS THAN 3 YRS.	3 YRS. BUT LESS THAN 15 YRS.	15 YRS. OR OVER
		✓

(AS OF CLOSE OF BUSINESS ON JANUARY 6, 1952

DATE YOU WILL REACH NEXT CATEGORY: MONTH ____ DAY ____ YEAR ____ a9

3. PREVIOUS CIVILIAN GOVERNMENT SERVICE (GIVE COMPLETE NAME OF AGENCY AND BRANCH)	DATE EOD	DATE SEPARATED	TOTAL LENGTH OF SERVICE WITH EACH AGENCY YRS.	MOS.	DAYS

TOTALS ITEMS 4, 6, 8 9, 10, and 11

YRS.	MOS.	DAYS

4. TOTAL LENGTH OF PREVIOUS CIVILIAN GOVERNMENT SERVICE
(ADD ALL TIME LISTED UNDER ITEM 3, DIVIDE TOTAL DAYS BY 30, TOTAL MONTHS BY 12, — GIVE TOTAL IN EXACT YEARS, MONTHS AND DAYS SERVED)

5. MILITARY SERVICE (INDICATE BRANCH - ARMY, NAVY, MARINE CORPS, COAST GUARD, AIR FORCE, ETC. IF NO MILITARY SERVICE, WRITE "NONE" IN THIS SPACE)	DATE ENTERED ON ACTIVE DUTY (DATE GIVEN ON SEPARATION DOCUMENT)	DATE DISCHARGED (DATE GIVEN ON SEPARATION DOCUMENT)	TOTAL SERVICE WITH MILITARY (EACH BRANCH) YRS.	MOS.	DAYS

FOLD ON THIS LINE

6. TOTAL MILITARY SERVICE
(ADD ALL TIME LISTED UNDER ITEM 5, DIVIDE TOTAL DAYS BY 30, TOTAL MONTHS BY 12 — GIVE TOTAL IN EXACT YEARS, MONTHS AND DAYS SERVED)

7. STATUS AT TIME OF ENTRANCE ON DUTY WITH ARMED FORCES (CHECK ONE)

ON MILITARY LEAVE FROM CIVILIAN GOVERNMENT SERVICE	RESIGNED FROM CIVILIAN GOVERNMENT SERVICE TO ENTER ARMED FORCES	ENTERED ARMED FORCES FROM PRIVATE EMPLOYMENT OR SCHOOL

8. PRESENT FBI SERVICE
(IF REINSTATED, LIST DATES OF PREVIOUS SERVICE WITH FBI UNDER ITEM 3)

LATEST EOD DATE: 7 MONTH 16 DAY 28 YEAR

TO CLOSE OF BUSINESS JAN. 6, 1952

TOTAL SERVICE SINCE LAST EOD DATE

YRS.	MOS.	DAYS

CARRY THIS FIGURE IN COLUMN ON RIGHT

9. FEDERAL SERVICE TIME - GROSS TOTAL
(ADD ITEMS 4, 6, AND 8, DIVIDE TOTAL DAYS BY 30, TOTAL MONTHS BY 12 — GIVE TOTAL IN EXACT YEARS, MONTHS AND DAYS SERVED.)

10. LEAVE WITHOUT PAY (EXCLUDING MILITARY) IN EXCESS OF SIX MONTHS TAKEN DURING ANY ONE CALENDER YEAR. (LIST TOTAL IN YEARS, MONTHS, AND DAYS)

11. FEDERAL SERVICE TIME - NET TOTAL
(SUBTRACT ITEM 10 FROM ITEM 9 THIS WILL GIVE YOU YOUR ACTUAL SERVICE TIME.)

67 NOT RECD
6 SEP 5 1957

I CERTIFY THAT THE ABOVE INFORMATION IS COMPLETE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF.

(SIGNED) Lyman M. Chipman (WRITTEN SIGNATURE) 3/yank

(DATE) 1-4-52

DECLASSIFICATION AUTHORITY DERIVED FROM:
FBI AUTOMATIC DECLASSIFICATION GUIDE
DATE 08-27-2024 BY [redacted]

b6
b7C

January 27, 1956

Personal and ~~Confidential~~

Mr. Lyman M. Chipman
Federal Bureau of Investigation
Louisville, Kentucky

Dear Mr. Chipman:

I want you to know I am most appreciative of your excellent participation in the apprehensions of nine subjects of the Federal Train Wreck Statute case involving Cecil Abner and others.

I am pleased to note that you discharged your assigned duties in a most satisfactory manner. I am happy to commend you.

Sincerely yours,
J. Edgar Hoover

CC: SAC, Louisville (Personal Attention)

LRH:js
67-2009
(4)
Based on Louisville memo 1/14/56 TJG:dbw.

RECEIVED [illegible] FBI

27 5 1 PM

Rm
Tolson
Boardman
Nichols
Belmont
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Parsons
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Sizoo
Winterrowd
Tele. Room
Holloman
Gandy

COMM - FBI
JAN 27 1956
MAILED 18

RECORDED - 147

67-2009-308
Searched
Numbered
2 FEB 1 1956
FEDERAL BUREAU OF INVESTIGATION

38
53 FEB 2 1956

1. Agency and organizational designations
U.S. Department of Justice
Federal Bureau of Investigation

2. Pay roll [illegible]

3. Block No.

4. Slip No. 1224

5. Employee's name (and social security account number when appropriate)
LYMAN M. CHAPMAN FIELD no. 12301

6. Grade and salary
GS 13, $10,065

PAY ROLL CHANGE DATA

	BASE PAY	OVERTIME		GROSS PAY	RET.	TAX.....	BOND	F. I. C. A.			NET PAY
7. Previous normal											
8. New normal											
9. Pay this period											

10. Remarks:

11. Appropriation(s)
45

12. Prepared by

13. Audited by

☒ Periodic step-increase ☐ Pay adjustment ☐ Other step-increase.....

14. Effective date	15. Date last equivalent increase	16. Old salary rate	17. New salary rate	18. Performance rating is satisfactory or better.
8-14-55	2-14-54	$9850	$10,065	(Signature or other authentication)

19. LWOP data (Fill in appropriate spaces covering LWOP during following periods):
Period(s):

☒ No excess LWOP. Total excess LWOP .....

(Check applicable box in case of excess LWOP)
☐ In pay status at end of waiting period.
☐ In LWOP status at end of waiting period.

..... Initials of Clerk

15 AUG 15 1955

67-1101 RECORDED

STANDARD FORM NO. 1126d—Revised
Form prescribed by Comp. Gen., U. S.
Nov. 8, 1950, General Regulations No. 102

PAY ROLL CHANGE SLIP—PERSONNEL COPY

☆ U. S. GOVERNMENT PRINTING OFFICE 1952—246171

March 19, 1954

Mr. Lyman M. Chipman
Federal Bureau of Investigation
211 Madrid Building
Louisville 2, Kentucky

Dear Mr. Chipman:

You will recall that you made a suggestion on November 22, 1952, relative to the use of a proposed form as the top serial in certain confidential files. In view of your interest in this matter, I thought you would appreciate being advised that the Bureau has now found it possible to adopt such a form and separate instructions have been issued to the field in SAC Letter #54-14.

I wish to express my personal commendation to you for your interest in giving the Bureau the benefit of your observations concerning this form and for seeking ways and means of further streamlining our procedures.

Sincerely yours,

J. Edgar Hoover

MAILED 8
MAR 19 1954
COMM-FBI

cc-SAC, Louisville

(SUGGESTION #722-52)
dmg

MAR 23 1954

Tolson
Ladd
Nichols
Belmont
Clegg
Glavin
Harbo
Rosen
Tracy
Gearty
Mohr
Winterrowd
Tele. Room
Holloman
Miss Gandy

67-2009-296
6

RECORDED

INDEXED

MAR 19 3 54 PM

MAR 19 1954

(Based on Exec. Conf. memo to Mr. Tolson 3/4/54, recommending unanimously favorably that the entire field be authorized to use form in recording payments to both Criminal Informants & Security Informants, including potential informants.)
(See also Sugg. #104-53, by Rachel L. Gallavan, Bgham 2/17/53; Sugg. #134-53, by SAC Norman H. McCabe, Cleveland 3/9/53; Sugg. #133-53, by SA Robt B. Strom, Knoxville, 3/11/53 & incoming from SAC, Phila 2/19/54.)

1. Agency and organizational designations
U.S. Department of Justice
Federal Bureau of Investigation

2. Pay roll period

3. Block No.

4. Slip No. 12838

5. Employee's name (and social security account number when appropriate)
MR. LYMAN M. CHIPMAN SA

6. Grade and salary
GS 13 $8960

PAY ROLL CHANGE DATA

	BASE PAY	OVERTIME		GROSS PAY	RET.	TAX.....	BOND	F. I. C. A.			NET PAY
7. Previous normal											
8. New normal											
9. Pay this period											

10. Remarks:

11. Appropriation(s)

12. Prepared by

13. Audited by

☒ Periodic step-increase ☐ Pay adjustment ☐ Other step-increase.....

14. Effective date	15. Date last equivalent increase	16. Old salary rate	17. New salary rate	18. Performance rating is satisfactory or better.
2-14-54	8-17-52	$8960	$9160	(Signature or other authentication)

19. LWOP data (Fill in appropriate spaces covering LWOP during following periods):
Period(s):

☒ No excess LWOP. Total excess LWOP .....

(Check applicable box in case of excess LWOP)
☐ In pay status at end of waiting period.
☐ In LWOP status at end of waiting period.

Initials of Clerk

STANDARD FORM NO. 1126d—Revised
Form prescribed by Comp. Gen., U. S.
Nov. 8, 1950, General Regulations No. 102

78 JAN 25 1954

PAY ROLL CHANGE SLIP—PERSONNEL COPY

☆ U. S. GOVERNMENT PRINTING OFFICE 1952—246171

July 16, 1953

Mr. Lyman M. Chipman
Federal Bureau of Investigation
Louisville, Kentucky

Dear Mr. Chipman:

On the occasion of your Twenty-fifth Anniversary with the FBI today, it gives me special pleasure to extend my heartiest congratulations and to present to you, in commemoration of this special event, the Bureau's Twenty-five-Year Service Award Key.

In any organization it is the small corps of veteran employees that furnish the guidance, inspiration, and plain hard work that lead such an organization to superior achievement. This has been especially true in the case of the group of loyal and experienced Bureau employees, of which you have been an important member. Your loyalty, perseverance, and diligent work performance have played an important role in causing the Bureau to hold its present position of pre-eminence and respect in the field of law enforcement.

It is my fond hope that this Key will symbolize a storehouse of treasured memories of twenty-five years of service of which you may be justly proud.

With best wishes and kindest regards,

Sincerely,

J. Edgar Hoover

RECORDED - 45 67-2809-290

Tolson
Ladd
Nichols
Belmont
Clegg
Glavin
Harbo
Rosen
Tracy
Gearty
Mohr
Winterrowd
Tele. Room
Holloman
Sizoo
Miss Gandy

COMM — FBI
JUL 10 1953
MAILED 27

717157

Enclosure

cc - SAC, Louisville (P&C)

WSH:jmw (4)

67-2809-290
Searched
Numbered
Indexed
12 JUL 13 1953
FEDERAL BUREAU OF INVESTIGATION

December 11, 1952

Mr. Lyman M. Chipman
Federal Bureau of Investigation
913 Federal Building
Detroit 26, Michigan

Dear Mr. Chipman:

Inspector Stein has brought to my attention your suggestion of November 22, 1952, that an unserialized form be placed in each paid informant's file on which would be recorded the various payments made to the informant.

This matter has received consideration at the Bureau and in view of the fact that a detailed memorandum covering this information is now being placed in the files, it was believed unwise and unnecessary to duplicate this record in the manner suggested by you.

Although your suggestion in this instance is not being adopted, I want to assure you of my appreciation for your thoughtfulness in submitting your views, which we are always pleased to receive.

Sincerely yours,
J. Edgar Hoover

HHC:bw

cc - SAC, Louisville
cc - Inspector C. W. Stein
c/o Detroit Office

Tolson
Ladd
Nichols
Belmont
Clegg
Glavin
Harbo
Rosen
Tracy
Laughlin
Mohr
Tele. Rm.
Holloman
Gandy

Suggestion
#722-52

DEC 16 1952

MAILED 8
DEC 12 1952
COMM-FBI

Copy 68

PX

OFFICE MEMORANDUM UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI DATE: November 22, 1952

FROM : INSPECTOR C. W. STEIN ATTN: TRAINING AND INSPECTION DIVISION

SUBJECT : SUGGESTION - RE PAID INFORMANTS
INSPECTOR'S AIDE LYMAN M. CHIPMAN

Suggestion # 722-52

It is suggested that the files on all paid informants include as the top serial a payment sheet showing date paid, period for which paid, name of Agent making payment, nature and amount of payment. It is believed that a quick, ready reference such as suggested will be an aid to the employee handling the Confidential Fund, the Agent to whom the informant is assigned, the supervisor handling the program, and will be of much assistance to the inspection force reviewing the files.

RECOMMENDATION: For the information of the Bureau, I have been instructing offices inspected by me to place this information in the informant file. It is requested that it be made mandatory and that the Bureau disseminate the instructions to the Field in the usual manner.

RKM:gh

ORIGINAL FILED IN 66-2102-271

24

JAN 14 1953

67-NOT RECORDED

1. Agency and organizational designations U.S. Department of Justice Federal Bureau of Investigation	2. Pay roll period	3. Block No.	4. Slip No. 3178
5. Employee's name (and social security account number when appropriate) MR. LYMAN M. CHIPMAN SA	6. Grade and Salary GS 13 $8760		

PAY ROLL CHANGE DATA

	BASE PAY	OVERTIME		GROSS PAY	RET.	TAX	BOND	F. I. C. A.			NET PAY
7. Previous normal											
9. New normal											
9. Pay this period											

10. Remarks:

11. Appropriation(s) 95

12. Prepared by

13. Audited by

NOT AWORDED-T

☒ Periodic step-increase ☐ Pay adjustment ☐ Other step-increase

14. Effective date	15. Date last equivalent increase	16. Old salary rate	17. New salary rate	18. Performance rating is satisfactory or better.
8-17-52	2-18-51	$8760	~~$8960~~	(Signature or other authentication)

19. LWOP data (Fill in appropriate spaces covering LWOP during following periods):
Period(s):

☒ No excess LWOP. Total excess LWOP 95 AUG 16 1952

(Check applicable box in case of excess LWOP)
☐ In pay status at end of waiting period.
☐ In LWOP status at end of waiting period.

JW:mm Initials of Clerk

STANDARD FORM NO. 1126—Revised
Form prescribed by Comp. Gen., U. S.
Nov. 8, 1950, General Regulations No. 102

PAY ROLL CHANGE SLIP—PERSONNEL COPY

☆ U. S. GOVERNMENT PRINTING OFFICE: 1951—954294

1. Agency and organizational designations
DEPARTMENT OF JUSTICE

2. Pay roll period

3. Block No.

4. Slip No.
16061

5. Employee's name
MR. LYMAN M. CHAPMAN

6. Grade and salary
GS 13 $7600

PAY ROLL CHANGE DATA

	BASE PAY	OVERTIME		GROSS PAY	RET.	TAX	BOND			NET PAY
7. Previous normal										
8. New normal										
9. Pay this period										

10. Remarks:

24 FEB 17 1951

11. Appropriation(s)

12. Prepared by

13. Audited by

☒ Periodic step-increase. ☐ Pay adjustment. ☐ Other step-increase

14. Effective date	15. Date last equivalent increase	16. Old salary rate	17. New salary rate	18.
2-18-51	2-21-49	$7600	$8000	(b) (SIGNATURE OR OTHER AUTHENTICATION)

19. Suspense date
2-5-51

20. LWOP data (Fill in appropriate spaces covering LWOP during following periods:)

Period(s):

☒ No excess LWOP. Total excess LWOP

(Check applicable box in case of excess LWOP)
☐ In pay status at end of waiting period.
☐ In LWOP status at end of waiting period.

Initials of Clerk

STANDARD FORM NO. 1126d
Form prescribed by Comp. Gen., U. S.
Feb. 3, 1950, General Regulations No. 102

PAY ROLL CHANGE SLIP—PERSONNEL COPY

16—61111e-1 U. S. GOVERNMENT PRINTING OFFICE

Standard Form No. 51
August 1946
U. S. CIVIL SERVICE COMMISSION

Form approved.
Budget Bureau No. 50-R012.3.

ANNUAL REPORT OF EFFICIENCY RATING

ADMINISTRATIVE-UNOFFICIAL ( )
OFFICIAL:
REGULAR (X) SPECIAL ( )
PROBATIONAL ( )

As of March 31, 1950 based on performance during period from April 1, 1949 to March 31, 1950

LYMAN M. CHIPMAN
(Name of employee)

Special Agent - GS-13
(Title of position, service, and grade)

Federal Bureau of Investigation - Louisville Division
(Organization—Indicate bureau, division, section, unit, field station)

ON LINES BELOW MARK EMPLOYEE		CHECK ONE:
V if adequate – if weak + if outstanding	1. Study the instructions in the Rating Official's Guide, C. S. C. Form No. 3823A. 2. Underline the elements which are especially important in the position. 3. Rate only on elements pertinent to the position. *a.* Do not rate on elements in *italics* except for employees in administrative, supervisory, or planning positions. *b.* Rate administrative, supervisory, and planning functions on elements in *italics*.	Administrative, supervisory, or planning ☐ All others ☒

___ (1) Maintenance of equipment, tools, instruments.
___ (2) Mechanical skill.
+ (3) Skill in the application of techniques and procedures.
___ (4) Presentability of work (appropriateness of arrangement and appearance of work).
+ (5) Attention to broad phases of assignments.
+ (6) Attention to pertinent detail.
___ (7) Accuracy of operations.
+ (8) Accuracy of final results.
+ (9) Accuracy of judgments or decisions.
+ (10) Effectiveness in presenting ideas or facts.
+ (11) Industry.
+ (12) Rate of progress on or completion of assignments.
+ (13) Amount of acceptable work produced. (Is mark based on production records? ___ (Yes or no))
+ (14) Ability to organize his work.
+ (15) Effectiveness in meeting and dealing with others.
+ (16) Cooperativeness.
+ (17) Initiative.
+ (18) Resourcefulness.
+ (19) Dependability.
+ (20) Physical fitness for the work.

___ (21) *Effectiveness in planning broad programs.*
___ (22) *Effectiveness in adapting the work program to broader or related programs.*
___ (23) *Effectiveness in devising procedures.*
___ (24) *Effectiveness in laying out work and establishing standards of performance for subordinates.*
___ (25) *Effectiveness in directing, reviewing, and checking the work of subordinates.*
___ (26) *Effectiveness in instructing, training, and developing subordinates in the work.*
___ (27) *Effectiveness in promoting high working morale.*
___ (28) *Effectiveness in determining space, personnel, and equipment needs.*
___ (29) *Effectiveness in setting and obtaining adherence to time limits and deadlines.*
___ (30) *Ability to make decisions.*
___ (31) *Effectiveness in delegating clearly defined authority to act.*

STATE ANY OTHER ELEMENTS CONSIDERED

+ (A) Capability of assuming additional responsibility.
___ (B)
___ (C) 67- - 268

STANDARD
Deviations must be explained on reverse side of this form

	Adjective Rating
Plus marks on all underlined elements, and check marks or better on all other elements rated	Excellent
Check marks or better on all elements rated, and plus marks on at least half of the underlined elements	Very Good
Check marks or better on a majority of underlined elements, and all weak performance overcompensated by outstanding performance	Good
Check marks or better on a majority of underlined elements, and all weak performance not overcompensated by outstanding performance	Fair
Minus marks on at least half of the underlined elements	Unsatisfactory

Adjective Rating
Rating official EXCELLENT
Reviewing official ___

Rated by Fred Hallford (Signature of rating official) Special Agent in Charge (Title) March 31, 1950 (Date)

Reviewed by ___ (Signature of reviewing official) Acting Director Federal Bureau of Investigation (Title) ___ (Date)

Rating approved by efficiency rating committee ___ (Date) MAY 4 1950 Report to employee ___ (Adjective rating)

MAILED 15 MAY 4 1950 COMM-FBI

U. S. GOVERNMENT PRINTING OFFICE 16—26177-5

Louisville, Kentucky
March 31, 1950

SA CHIPMAN presents an excellent personal appearance, dresses neatly and conservatively, and makes an excellent approach. He possesses an excellent personality and has demonstrated above average resourcefulness and aggressiveness in handling the matters assigned to him. He exercises excellent judgment.

He has been rated as excellent in his ability to dictate, has no difficulty driving an automobile, and is well qualified to handle dangerous assignments. He has had limited occasion to handle physical surveillances during the rating period, but I believe he is well qualified to handle such assignments. His reports, memoranda, and letters are well prepared, requiring a minimum amount of supervision.

He maintains excellent contacts with law enforcement officials and people in the business world. He has demonstrated above average ability in organizing and initiating his work, and willingly accepts responsibility and discharges such responsibility without supervision. He apparently is in excellent physical condition.

During the rating period SA CHIPMAN was absent from the Louisville Division on several special assignments, and SAC KING of the Birmingham Division informed the Bureau that SA CHIPMAN handled his assignments in the case entitled "UNKNOWN SUBJECTS, BILL NELSON, WILLIS BROOKS, VICTIMS, CIVIL RIGHTS AND DOMESTIC VIOLENCE" in a very capable fashion in connection with this most difficult investigation. SAC KING pointed out that he used good judgment, was aggressive, very interested in the investigation, and handled himself in a most commendable fashion.

During the course of a reinspection of the Louisville Office on May 11, 1949, the inspector made comments in regard to the handling of a case assigned to SA CHIPMAN entitled "CHARLES JAMES O'NEAL, was, FUGITIVE, CONDITIONAL RELEASE VIOLATOR, INTERSTATE TRANSPORTATION OF STOLEN MOTOR VEHICLE". The inspector pointed out that SA CHIPMAN submitted a closing report in this case under date of March 22, 1949, carrying the only character as Conditional Release Violator, and that the case was prematurely closed in view of a Federal process still outstanding in Florida. The case should have been carried as both Conditional Release Violator and Interstate Transportation of Stolen Motor Vehicle in order that the report could be properly routed for supervision at the Seat of Government.

SA CHIPMAN in explanation pointed out that a case was opened in the Louisville Office to locate the subject only as a Conditional Release Violator, and when advised that the subject was in custody in Florida and prosecution was being instituted for violation of the NMVTA statute, it was assumed

Miami would consider itself office of origin in the NMVTA case. It was pointed out by SA CHIPMAN that no investigation was conducted in the Louisville Office relative to this violation and the case was closed as there was no apparent reason to keep it open in the Louisville Office. At the time of the inspection he realized he should have forwarded a copy of his closing report to Miami to clarify the status of the file as to the office of origin, and stated he would exercise more care in order that such delinquencies would not occur in the future.

SA CHIPMAN has informed me he is available for any Bureau assignment.

SA CHIPMAN is an approved relief supervisor in the Louisville Office and has acted as SAC on a number of occasions as well as in other supervisory functions in the office during the rating period. He has impressed me as having ability along both administrative and executive lines.

I consider his status as excellent.

Fred Hallford

Fred Hallford, Special Agent in Charge

Initials

FH:ed

U. S. DEPARTMENT OF JUSTICE

FEDERAL BUREAU OF INVESTIGATION

Prepared by:
Checked by:
Filed by:

WASHINGTON 25, D.C.

Date: August 18, 1948

Personnel Action Number: F. B. I.- 2693

Legal Authority:

MR. LYMAN M. CHIPMAN

Nature of Action: MR. LYMAN M. CHIPMAN
PERIODIC PAY INCREASE

Effective: August 21, 1948

	FROM	TO
Position	Special [illegible] Agent	
Grade	CAF 13	[illegible]
Salary	$7432.20	$7671.60
Division and Section		
Headquarters		
Appropriations	S & E, F.B.I.	S & E, F.B.I.
Departmental or Field	☐ Dept. ☐ Field	☐ Dept. ☐ Field

NATURE OF POSITION

a. VICE	b. ADDITIONAL IDENTICAL	c. NEW
P.C. NO.	P.C. NO.	P.C. NO.

Date of Birth	Date of Oath

REMARKS

Prom. under the Auto. Prom. Bill, Public Law #200 as amended 6-30-45. Recls. from CAF 12 $6862.00 to CAF 13 $7102.20 eff. 2-8-45. Last efficiency rating - EXCELLENT Approved Rating Committee 4-15-48.

21 AUG 25 1948

67-NOT RECORDING

Standard Form No. 51, Rev.
Approved Dec. 1943
C. S. C. Dept. Cir. No. 458

Form approved
Budget Bureau No. 50-R012.2.
Approval expires Mar. 31, 1947.

ANNUAL REPORT OF EFFICIENCY RATING

ADMINISTRATIVE-UNOFFICIAL ( )
OFFICIAL:
REGULAR (X) SPECIAL ( )
PROBATIONAL or TRIAL PERIOD ( )

As of March 31, 1949 based on performance during period from April 1, 1948 to March 31, 1949

LYMAN M. CHIPMAN 141376 Special Agent, CAF 13
(Name of employee) (Title of position, service, and grade)

FEDERAL BUREAU OF INVESTIGATION, LOUISVILLE DIVISION
(Organization—Indicate bureau, division, section, unit, field station)

ON LINES BELOW MARK EMPLOYEE
V. if adequate
− if weak
+ if outstanding

1. Study the instructions in the Rating Official's Guide, C. S. C. Form No. 3823A.
2. Underline the elements which are especially important in the position.
3. Rate only on elements pertinent to the position.
   a. Do not rate on elements in *italics* except for employees in administrative, supervisory, or planning positions.
   b. Rate administrative, supervisory, and planning functions on elements in *italics*.

CHECK ONE:
Administrative, supervisory, or planning ☐
All others ☒

___ (1) Maintenance of equipment, tools, instruments.
___ (2) Mechanical skill.
+ (3) Skill in the application of techniques and procedures.
___ (4) Presentability of work (appropriateness of arrangement and appearance of work).
+ (5) Attention to broad phases of assignments.
+ (6) Attention to pertinent detail.
___ (7) Accuracy of operations.
+ (8) Accuracy of final results.
+ (9) Accuracy of judgments or decisions.
+ (10) Effectiveness in presenting ideas or facts.
+ (11) Industry.
+ (12) Rate of progress on or completion of assignments.
+ (13) Amount of acceptable work produced. (Is mark based on production records? ____ (Yes or no))
+ (14) Ability to organize his work.
+ (15) Effectiveness in meeting and dealing with others.
+ (16) Cooperativeness.
+ (17) Initiative.
+ (18) Resourcefulness.
+ (19) Dependability.
+ (20) Physical fitness for the work.

___ (21) *Effectiveness in planning broad programs.*
___ (22) *Effectiveness in adapting the work program to broader or related programs.*
___ (23) *Effectiveness in devising procedures.*
___ (24) *Effectiveness in laying out work and establishing standards of performance for subordinates.*
___ (25) *Effectiveness in directing, reviewing, and checking the work of subordinates.*
___ (26) *Effectiveness in instructing, training, and developing subordinates in the work.*
___ (27) *Effectiveness in promoting high working morale.*
___ (28) *Effectiveness in determining space, personnel, and equipment needs.*
___ (29) *Effectiveness in setting and obtaining adherence to time limits and deadlines.*
___ (30) *Ability to make decisions.*
___ (31) *Effectiveness in delegating clearly defined authority to act.*

RECORDED 100-2067-262

STATE ANY OTHER ELEMENTS CONSIDERED
+ (A) Capability for Assuming Additional Responsibilities
___ (B)
___ (C)

STANDARD
Deviations must be explained on reverse side of this form

	Adjective rating
Plus marks on all underlined elements, and no minus marks	Excellent
Plus marks on at least half of the underlined elements, and no minus marks	Very good
Check marks or better on a majority of underlined elements, and any minus marks overcompensated by plus marks	Good
Check marks or better on a majority of underlined elements, and minus marks not overcompensated by plus marks	Fair
Minus marks on at least half of the underlined elements	Unsatisfactory

Adjective rating

Rating official EXCELLENT

Reviewing official ____

Rated by [signature] Special Agent in Charge March 28, 1949
(Signature of rating official) (Title) (Date)

Reviewed by [signature] [illegible] 4-15-49
(Signature of reviewing official) (Title) (Date)

Rating approved by efficiency rating committee ____ (Date) Report to employee ____ (Adjective rating)

U. S. GOVERNMENT PRINTING OFFICE 16—26177-3

Louisville, Kentucky
March 28, 1949

SA Chipman presents an excellent personal appearance, dresses neatly and conservatively, and possesses an excellent personality. I rate him excellent as to force, aggressiveness, resourcefulness, and the exercise of good judgment.

He has a thorough understanding of Bureau instructions and Bureau policies. He is well qualified to handle any type of investigation, and is particularly well qualified to handle involved investigations where the utmost discretion must be exercised in the pursuit of such investigations.

He is rated an excellent dictator. His firearms scores are above average and he is qualified to handle dangerous assignments. His services have not been utilized on physical surveillances during the rating period, but I believe he could satisfactorily perform on such assignments.

His reports, letters and memorandums are well prepared and require no supervision. He maintains excellent relations with law enforcement officials and business contacts, and has demonstrated above average ability in organizing and initiating his work and pursuing the investigations assigned to him.

He willingly accepts responsibility and discharges such responsibility without the necessity of close supervision. He is in good physical condition. ~~He has informed me that he is available for both special~~ and general assignments.

During the rating period, SA Chipman has handled a number of applicant investigations, but for the most part, his work has involved general criminal investigations, including investigation of election law violations and fraud against the government cases.

SA Chipman, in my opinion, has supervisory, administrative and executive abilities, as demonstrated by the fact that he has in my absence, on several occasions, handled the duties of SAC in a very satisfactory manner. I consider his status as excellent.

Fred Hallford
SAC

fnh
Initials

FH:bl

July 13, 1948

O

Mr. Lyman M. Chipman
Federal Bureau of Investigation
633 Federal Building
Louisville 2, Kentucky

Dear Mr. Chipman:

On July 16, 1948, you will have completed twenty years of service with the Federal Bureau of Investigation and I wish to extend to you my hearty congratulations on this occasion. In recognition of this period of service, I am indeed pleased to enclose the Bureau's Twenty Year Service Award Key.

Through the years the Bureau has benefited from your faithful and efficient services. During the past twenty years, you have witnessed the Bureau grow greatly in size, assume increasingly grave responsibilities, and take a more important part in this nation's history. I know that your own efforts have lent much to these accomplishments and that you have unselfishly devoted yourself through much hard work and many sacrifices to the Bureau's causes.

I should like you to accept this Key as an expression of my appreciation for your splendid services and with a wish that through our continued association, I shall be able to make similar awards to you upon subsequent anniversaries.

With best wishes and kind regards,

Sincerely,

CC: SAC, Louisville
Voucher Section

WRG:ljm

B

Mr. Tolson
Mr. E. A. Tamm
Mr. Clegg
Mr. Glavin
Mr. Ladd
Mr. Nichols
Mr. Rosen
Mr. Tracy
Mr. Egan
Mr. Gurnea
Mr. Harbo
Mr. Kohr
Mr. Pennington
Mr. Quinn Tamm
Tele. Room
Mr. Nease
Miss Gandy

1 JUL 20 1948 VOUCHER
2009-255
COMMUNICATIONS SECTION
MAILED
JUL 13 1948 P.M.
FEDERAL BUREAU OF INVESTIGATION
U.S. DEPARTMENT OF JUSTICE
RECEIVED
JUN 30 3 55 PM '48
F B I
DEPT. OF JUSTICE
RECEIVED
JUN 30 11 40 AM '48
F B I
DEPT OF JUSTICE
RECORDED
49/27

Prepared by:
Checked by:
Filed by:

U. S. DEPARTMENT OF JUSTICE

FEDERAL BUREAU OF INVESTIGATION

WASHINGTON 25, D. C.

Date: January 23, 1948

Personnel Action Number: F.B.I.- 11857

Legal Authority: 11851

Nature of Action: MR. LYMAN M. CHIPMAN
mr. lyman m. chipman
PROMOTION

Effective: February 8, 1948

	FROM	TO
Position	Special Agent	[redacted]
Grade Salary	CAF 12 $6262.80	CAF 13 $7102.20
Division and Section Headquarters		REDES. 2-13-61 SERIES 1811 FBI 61-F-48
Appropriations	S & E, F.B.I.	S & E, F.B.I.
Departmental or Field	☐ Dept. ☒ Field	☐ Dept. ☒ Field

NATURE OF POSITION

a. VICE	b. ADDITIONAL IDENTICAL	c. NEW
	XXXXXXX	
P. C. NO.	P. C. NO.	P. C. NO.
	Date of Birth	Date of Oath

REMARKS

The provisions of the Veterans' Preference Act of 1944 have been complied with.

Prepared by: bas
Checked by:
Filed by: JP

U. S. DEPARTMENT OF JUSTICE

FEDERAL BUREAU OF INVESTIGATION

WASHINGTON 25, D. C.

MR. LYMAN M. CHIPMAN

Lyman M. Chipman

Date: July 2, 1947

Personnel Action Number: F.B.I. ~~25784~~ 25784f

Legal Authority:

Nature of Action: PERIODIC PAY INCREASE

Effective: JULY 27, 1947

	FROM	TO
Position	Special Agent	
Grade	CAF 12	CAF 12
Salary	$6623.40	$6863.00
Division and Section Headquarters		
Appropriations	S & E, F.B.I.	S & E, F.B.I.
Departmental or Field	☐ Dept. Field ☒	☐ Dept. Field ☐

NATURE OF POSITION

a. VICE	b. ADDITIONAL IDENTICAL	c. NEW
P. C. NO.	P. C. NO.	P. C. NO.

Date of Birth

Date of Oath

REMARKS

From. under Auth. from. Bill, Public Law #200 as amended 6-30-45. From. under same bill in CAF 12 from $5600 to $5810 eff. 1-14-46. Ext to $6623.40 eff. 7-1-46.

16 JUL 2 1947

67-NOT RECORDED

EPP

Tolson

Clegg

Glavin

Nichols

Rosen

Tracy

Carson

Coffey

Ladd

Nease

Gandy

Tamm

Mohr

Tele. Room

Holloman

Gurnea

bas

LYMAN M. CHIPMAN

Mr. Chipman presents an excellent appearance, has an excellent personality and dresses neatly and conservatively. I rate him excellent as to initiative forcefulness, aggressiveness and resourcefulness. He is rated excellent as to dictation ability. He drives an automobile safely and effectively and has testified in Federal court in an excellent manner. Mr. Chipman is able to handle dangerous assignments without supervision, and can operate on physical surveillances. He uses a typewriter, but is not versed in shorthand. His reports indicate excellent organizational ability, intelligence, judgment and an excellent knowledge of the Bureau's work. His contacts with law enforcement officials and business men are excellent. I have received highly commendable remarks concerning Mr. Chipman from these contacts. He is able to organize and initiate involved Bureau investigations of all types, and he willingly accepts responsibilities and discharges them without supervision. He is able to handle a large volume of work and is physically capable of performing arduous duties. He is a qualified police instructor and has performed in an excellent manner. I have used Agent Chipman in a supervisory capacity, and he has performed excellently.

67- 1-249
Searched
Numbered 1
Filed 17
4 APR 25 1947
FEDERAL BUREAU OF INVESTIGATION

3 APR 28 1947
RECORDED

Initials

Standard Form No. 51
August 1946
U. S. CIVIL SERVICE COMMISSION

ANNUAL

REPORT OF EFFICIENCY RATING

Form approved.
Budget Bureau No. 50-R012.3.

ADMINISTRATIVE-UNOFFICIAL ( )
OFFICIAL:
REGULAR (X) SPECIAL ( )
PROBATIONAL ( )

As of March 31, 1947 based on performance during period from April 1, 1946 to March 31, 1947

LYMAN M. CHIPMAN
(Name of employee)

SPECIAL AGENT, CAF 12
(Title of position, service, and grade)

FEDERAL BUREAU OF INVESTIGATION, LOUISVILLE FIELD DIVISION
(Organization—Indicate bureau, division, section, unit, field station)

ON LINES BELOW MARK EMPLOYEE
V if adequate
– if weak
+ if outstanding

1. Study the instructions in the Rating Official's Guide, C. S. C. Form No. 3823A.
2. Underline the elements which are especially important in the position.
3. Rate only on elements pertinent to the position.
   a. Do not rate on elements in *italics* except for employees in administrative, supervisory, or planning positions.
   b. Rate administrative, supervisory, and planning functions on elements in *italics*.

CHECK ONE:
Administrative, supervisory, or planning ☐
All others ☒

____ (1) Maintenance of equipment, tools, instruments.
____ (2) Mechanical skill.
+ (3) Skill in the application of techniques and procedures.
____ (4) Presentability of work (appropriateness of arrangement and appearance of work).
+ (5) Attention to broad phases of assignments.
+ (6) Attention to pertinent detail.
____ (7) Accuracy of operations.
+ (8) Accuracy of final results.
+ (9) Accuracy of judgments or decisions.
+ (10) Effectiveness in presenting ideas or facts.
+ (11) Industry.
+ (12) Rate of progress on or completion of assignments.
+ (13) Amount of acceptable work produced. (Is mark based on production records? ____ (Yes or no))
+ (14) Ability to organize his work.
+ (15) Effectiveness in meeting and dealing with others.
+ (16) Cooperativeness.
+ (17) Initiative.
+ (18) Resourcefulness.
+ (19) Dependability.
+ (20) Physical fitness for the work.

____ (21) *Effectiveness in planning broad programs.*
____ (22) *Effectiveness in adapting the work program to broader or related programs.*
____ (23) *Effectiveness in devising procedures.*
____ (24) *Effectiveness in laying out work and establishing standards of performance for subordinates.*
____ (25) *Effectiveness in directing, reviewing, and checking the work of subordinates.*
____ (26) *Effectiveness in instructing, training, and developing subordinates in the work.*
____ (27) *Effectiveness in promoting high working morale.*
____ (28) *Effectiveness in determining space, personnel, and equipment needs.*
____ (29) *Effectiveness in setting and obtaining adherence to time limits and deadlines.*
____ (30) *Ability to make decisions.*
____ (31) *Effectiveness in delegating clearly defined authority to act.*

STATE ANY OTHER ELEMENTS CONSIDERED
+ (A) Ability to direct and lead a group of agents on raids and dangerous assignments
+ (B) Capability for Additional Responsibilities
____ (C) ____

STANDARD
Deviations must be explained on reverse side of this form

	Adjective Rating
Plus marks on all underlined elements, and check marks or better on all other elements rated	Excellent
Check marks or better on all elements rated, and plus marks on at least half of the underlined elements	Very Good
Check marks or better on a majority of underlined elements, and all weak performance overcompensated by outstanding performance	Good
Check marks or better on a majority of underlined elements, and all weak performance not overcompensated by outstanding performance	Fair
Minus marks on at least half of the underlined elements	Unsatisfactory

Adjective Rating

Rating official EXCELLENT

Reviewing official

Rated by ____ (Signature of rating official) Special Agent in Charge (Title) March 27, 1947 (Date)

Reviewed by ____ (Signature of reviewing official) Assistant Director Federal Bureau of Investigation (Title) APR 21 1947 (Date)

Rating approved by efficiency rating committee ____ (Date) Report to employee ____ (Adjective rating)

U. S. GOVERNMENT PRINTING OFFICE 16—26177-5

Standard Form No. 51, Rev.
Approved Dec. 1943
C. S. C. Dept. Cir. No. 458

ANNUAL

REPORT OF EFFICIENCY RATING

Form approved
Budget Bureau No. 50-R012.
Approval expires Mar. 30, 1945.

ADMINISTRATIVE-UNOFFICIAL ( )
OFFICIAL:
REGULAR (X) SPECIAL ( )
PROBATIONAL or TRIAL PERIOD ( )

As of March 31, 1946 based on performance during period from April 1, 1945 to March 31, 1946

LYMAN M. CHIPMAN (Name of employee)

Special Agent, CAF 12 (Title of position, service, and grade)

FEDERAL BUREAU OF INVESTIGATION, LOUISVILLE FIELD DIVISION
(Organization—Indicate bureau, division, section, unit, field station)

ON LINES BELOW MARK EMPLOYEE
V if adequate
– if weak
+ if outstanding

1. Study the instructions in the Rating Official's Guide, C. S. C. Form No. 3823A.
2. Underline the elements which are especially important in the position.
3. Rate only on elements pertinent to the position.
   a. Do not rate on elements in *italics* except for employees in administrative, supervisory, or planning positions.
   b. Rate administrative, supervisory, and planning functions on elements in *italics*.

CHECK ONE:
Administrative, supervisory, or planning ☐
All others ☒

---- (1) Maintenance of equipment, tools, instruments.
---- (2) Mechanical skill.
±— (3) Skill in the application of techniques and procedures.
---- (4) Presentability of work (appropriateness of arrangement and appearance of work).
±— (5) Attention to broad phases of assignments.
±— (6) Attention to pertinent detail.
---- (7) Accuracy of operations.
±— (8) Accuracy of final results.
±— (9) Accuracy of judgments or decisions.
±— (10) Effectiveness in presenting ideas or facts.
±— (11) Industry.
±— (12) Rate of progress on or completion of assignments.
±— (13) Amount of acceptable work produced. (Is mark based on production records? NO) (Yes or no)
±— (14) Ability to organize his work.
±— (15) Effectiveness in meeting and dealing with others.
±— (16) Cooperativeness.
±— (17) Initiative.
±— (18) Resourcefulness.
±— (19) Dependability.
±— (20) Physical fitness for the work.

---- (21) *Effectiveness in planning broad programs.*
---- (22) *Effectiveness in adapting the work program to broader or related programs.*
---- (23) *Effectiveness in devising procedures.*
---- (24) *Effectiveness in laying out work and establishing standards of performance for subordinates.*
---- (25) *Effectiveness in directing, reviewing, and checking the work of subordinates.*
---- (26) *Effectiveness in instructing, training, and developing subordinates in the work.*
---- (27) *Effectiveness in promoting high working morale.*
---- (28) *Effectiveness in determining space, personnel, and equipment needs.*
---- (29) *Effectiveness in setting and obtaining adherence to time limits and deadlines.*
---- (30) *Ability to make decisions.*
---- (31) *Effectiveness in delegating clearly defined authority to act.*

STATE ANY OTHER ELEMENTS CONSIDERED
Ability to Direct and Lead a Group of
±— (A) Agents on Raids & Dangerous Assignments
±— (B) Capability for Additional Responsibility
---- (C) ----

STANDARD
Deviations must be explained on reverse side of this form

	Adjective rating
Plus marks on all underlined elements, and no minus marks	Excellent
Plus marks on at least half of the underlined elements, and no minus marks	Very good
Check marks or better on a majority of underlined elements, and any minus marks overcompensated by plus marks	Good
Check marks or better on a majority of underlined elements, and minus marks not overcompensated by plus marks	Fair
Minus marks on at least half of the underlined elements	Unsatisfactory

Adjective rating

Rating official EXCELLENT

Reviewing official ----

NOT RECORDED MAY 2 1946

Rated by [signature] (Signature of rating official) Special Agent in Charge (Title) April 8, 1946 (Date)

Reviewed by [signature] (Signature of reviewing official) Director, Federal Bureau of Investigation (Title) ---- (Date)

Rating approved by efficiency rating committee ---- (Date) Report to employee ---- (Adjective rating)

16—26177-2

Mr. Chipman was formerly Assistant Special Agent in Charge of the Louisville Field Division. He has an impressive appearance, a pleasing personality and possesses the qualities of leadership. He is neat, conservative and meticulous in his dress.

I rate Mr. Chipman as excellent as to initiative, resourcefulness, aggressiveness, forcefulness, intelligence and judgment. He displays a sincere interest in the performance of his duties and the welfare of the office. His loyalty to the Bureau is not to be questioned.

Mr. Chipman dictates in an excellent manner and prepares his work excellently for dictation. I have found him to be amenable to discipline and extremely cooperative.

He drives an automobile safely and effectively and has testified in Federal Court satisfactorily. He can be used on dangerous assignments without supervision. He is able to operate effectively on physical surveillances. Mr. Chipman uses a typewriter. In his contacts with business men and law enforcement officials, he is excellent. He is able to organize and initiate involved investigations without any supervision. He willingly accepts responsibility and discharges that responsibility in an excellent manner without supervision.

He is physically capable of performing the most arduous duties. He has had investigative and supervisory experience in Espionage, Sabotage, Internal Security investigation, as well as an extensive variety of involved and routine criminal investigations.

Mr. Chipman has operated sufficiently on special assignments. I rate Mr. Chipman excellent as to supervisory and administrative ability.

GMG
Initials

DEPARTMENT OF JUSTICE
WASHINGTON 25, D. C.

Prepared by
Checked by
Filed by

[redacted], 1946

Name: [redacted]

NO. [redacted]
RULE, SERVICE OR OTHER LEGAL AUTHORITY

Nature Of Action: Promotion Schedule

Effective: January 21, 1946

	FROM	TO	NATURE OF POSITION
Position	Special Agent	Special Agent	a NEW
Grade	CAF-12	CAF-13	P. C. No.
Salary	$3825 per annum	$4149 per annum	b ADDITIONAL IDENTICAL
Bureau or Division			P. C. No.
Headquarters			c VICE
Appropriations	[redacted], FBI	[redacted], FBI	P. C. No.
Department or Field	☐ DEPT. ☐ FIELD	☐ DEPT. ☐ FIELD	

REMARKS: To be promoted under the schedule Promotion 1933, Public Law 2203 and 2204. Promoted from $3825 to $4149 in Grade CAF 13, effective July 1, 1944.

DATE OF OATH

DATE OF BIRTH

JW:mbm

RETURN 8 1946

CT-SEC [illegible]

copy fl

OFFICE MEMORANDUM • UNITED STATES GOVERNMENT

EPM:JD

TO : MR. LADD DATE: 6/22/45

FROM : H. H. CLEGG

SUBJECT:

During the course of the inspection of the New York Office, Assistant Special Agent in Charge L. M. Chipman of the Louisville office suggested that the Bureau eliminate or at least reduce the amount of processing of ships under the Foreign Travel Control program when such ships are coming from the European zone.

(54)

Standard Form No. 51, Rev.
Approved Dec. 1943
U. S. C. Dept. Cir. No. 458

Form approved
Budget Bureau No. 50-R012.
Approval expires Mar. 30, 1945.

ANNUAL REPORT OF EFFICIENCY RATING

ADMINISTRATIVE-UNOFFICIAL ( )
OFFICIAL:
REGULAR (X) SPECIAL ( )
PROBATIONAL or TRIAL PERIOD ( )

As of March 31, 1945 based on performance during period from April 1, 1944 to March 31, 1945

LYMAN M. CHIPMAN (Name of employee) — Assistant Special Agent in Charge, CAF 12 (Title of position, service, and grade)

Federal Bureau of Investigation, Louisville Field Division
(Organization—Indicate bureau, division, section, unit, field station)

ON LINES BELOW MARK EMPLOYEE
V if adequate
– if weak
+ if outstanding

1. Study the instructions in the Rating Official's Guide, C. S. C. Form No. 3823A.
2. Underline the elements which are especially important in the position.
3. Rate only on elements pertinent to the position.
   a. Do not rate on elements in *italics* except for employees in administrative, supervisory, or planning positions.
   b. Rate administrative, supervisory, and planning functions on elements in *italics*.

CHECK ONE:
Administrative, supervisory, or planning ☒
All others ☐

____ (1) Maintenance of equipment, tools, instruments.
____ (2) Mechanical skill.
+ (3) Skill in the application of techniques and procedures.
____ (4) Presentability of work (appropriateness of arrangement and appearance of work).
+ (5) Attention to broad phases of assignments.
+ (6) Attention to pertinent detail.
____ (7) Accuracy of operations.
+ (8) Accuracy of final results.
+ (9) Accuracy of judgments or decisions.
+ (10) Effectiveness in presenting ideas or facts.
+ (11) Industry.
+ (12) Rate of progress on or completion of assignments.
+ (13) Amount of acceptable work produced. (Is mark based on production records? no) (Yes or no)
+ (14) Ability to organize his work.
+ (15) Effectiveness in meeting and dealing with others.
+ (16) Cooperativeness.
+ (17) Initiative.
+ (18) Resourcefulness.
+ (19) Dependability.
+ (20) Physical fitness for the work.

+ (21) *Effectiveness in planning broad programs.*
+ (22) *Effectiveness in adapting the work program to broader or related programs.*
+ (23) *Effectiveness in devising procedures.*
+ (24) *Effectiveness in laying out work and establishing standards of performance for subordinates.*
+ (25) *Effectiveness in directing, reviewing, and checking the work of subordinates.*
+ (26) *Effectiveness in instructing, training, and developing subordinates in the work.*
+ (27) *Effectiveness in promoting high working morale.*
+ (28) *Effectiveness in determining space, personnel, and equipment needs.*
+ (29) *Effectiveness in setting and obtaining adherence to time limits and deadlines.*
+ (30) *Ability to make decisions.*
+ (31) *Effectiveness in delegating clearly defined authority to act.*

STATE ANY OTHER ELEMENTS CONSIDERED

+ (A) Ability to direct and lead a group of agents on raids and dangerous
____ (B) assignments.
____ (C)

STANDARD Deviations must be explained on reverse side of this form	*Adjective rating*
Plus marks on all underlined elements, and no minus marks	Excellent
Plus marks on at least half of the underlined elements, and no minus marks	Very good
Check marks or better on a majority of underlined elements, and any minus marks overcompensated by plus marks	Good
Check marks or better on a majority of underlined elements, and minus marks not overcompensated by plus marks	Fair
Minus marks on at least half of the underlined elements	Unsatisfactory

Adjective rating
Rating official EXCELLENT
Reviewing official _____

Rated by [signature] (Signature of rating official) — Special Agent in Charge (Title) — 3-10-45 (Date)

Reviewed by [signature] (Signature of reviewing official) — Assistant Director, Federal Bureau of Investigation (Title) — 3-21-45 RW (Date)

Rating approved by efficiency rating committee _____ (Date)

Report to employee _____ (Adjective rating)

16—26177-2

Agent CHIPMAN presents an excellent appearance and possesses an excellent personality. He is neat and meticulous in his dress and meets the public in an excellent manner. I consider him excellent in initiative, resourcefulness, judgement, forcefulness, intelligence, aggressiveness, sincerity, and interest. As Assistant Special Agent in Charge he has made many public addresses, and I have received a considerable number of commendatory remarks concerning Mr. CHIPMAN's speeches.

He is an excellent dictator and prepares his work well for dictation. He operates an automobile safely, and testifies in an excellent manner. I have not hesitated assigning this agent dangerous assignments as he fulfils such assignments in an excellent manner. He possesses excellent qualities of leadership in administration. Mr. CHIPMAN is able to operate on physical surveillances. He knows how to use a typewriter, but is not versed in shorthand. His report writing and administrative duties are excellent. He is attentive to detail, thorough, and possesses excellent investigative technique and organizational ability. He has a thorough knowledge of the Bureau's manuals.

In his contact with law enforcement officials and business men, he is excellent. He is able to organize and initiate extremely complicated investigations. He willingly accepts responsibilities, and discharges such responsibilities without supervision. He is physically capable of performing the arduous duties of his position.

Mr. CHIPMAN has had experience in all types of National Defense investigations, and considerable experience in a wide variety of the Bureau's criminal investigative field. At the present time, he has the supervision of a large majority of criminal investigations in the Louisville Field Division.

I consider Mr. CHIPMAN an excellent administrator, supervisor, and executive. Both the quantity and quality of his work are excellent.

EMC
Initials

FEDERAL BUREAU OF INVESTIGATION

Mr.
Miss
Mrs. _____ Date _____

New appointment ☐ Transfer ☐ Promotion ☐ Separation ☐

PRESENT STATUS

1. Title: Special Agent
2. Grade: GS 12
3. Salary: $[illegible] per annum
4. Seat of Government: ☐
   Field: ☐
5. Division:
6. Appropriation: "Salaries and Expenses, FBI"

PROPOSED ACTION

7. Title:
8. Grade:
9. Salary: Special Agent
   $[illegible] per annum
10. Seat of Government: ☐
    Field:* ☐
11. Division:
12. Appropriation: "Salaries and Expenses, FBI"
13. Effective: July 1, 1964
14. Position: Additional: ☐ Vice: Identical:
15. Remarks:

It is requested under the Executive Promotion Act, Public Law [illegible], that the salary be established from $[illegible] per annum, Grade GS 12 to $[illegible] per annum, Grade GS 13, effective January 1, 1963.

Respectfully submitted,

_____
(Title)

cc - Chief, Audit Section
CSC - Selective Service

Director, Federal Bureau of Investigation

Standard Form No. 51, Rev.
Approved Dec. 1943
U. S. C. Dept. Cir. No. 458

Form approved
Budget Bureau No. 50-R012.
Approval expires Mar. 30, 1945.

ANNUAL REPORT OF EFFICIENCY RATING

ADMINISTRATIVE–UNOFFICIAL ( )
OFFICIAL:
REGULAR (X) SPECIAL ( )
PROBATIONAL or TRIAL PERIOD ( )

As of March 31, 1944, based on performance during period from April 1, 1943, to March 31, 1944

LYMAN M. CHIPMAN — (Name of employee)

Assistant Special Agent in Charge, CAF 12 $4800 — (Title of position, service, and grade)

Federal Bureau of Investigation, Louisville, Kentucky, Field Division
(Organization—Indicate bureau, division, section, unit, field station)

ON LINES BELOW MARK EMPLOYEE
V if adequate
– if weak
+ if outstanding

1. Study the instructions in the Rating Official's Guide, C. S. C. Form No. 3823A.
2. Underline the elements which are especially important in the position.
3. Rate only on elements pertinent to the position.
   a. Do not rate on elements in *italics* except for employees in administrative, supervisory, or planning positions.
   b. Rate administrative, supervisory, and planning functions on elements in *italics*.

CHECK ONE:
Administrative, supervisory, or planning ☐
All others ☒

____ (1) Maintenance of equipment, tools, instruments.
____ (2) Mechanical skill.
± (3) Skill in the application of techniques and procedures.
____ (4) Presentability of work (appropriateness of arrangement and appearance of work).
± (5) Attention to broad phases of assignments.
± (6) Attention to pertinent detail.
____ (7) Accuracy of operations.
+ (8) Accuracy of final results.
± (9) Accuracy of judgments or decisions.
± (10) Effectiveness in presenting ideas or facts.
± (11) Industry.
± (12) Rate of progress on or completion of assignments.
± (13) Amount of acceptable work produced. (Is mark based on production records? _____) (Yes or no)
± (14) Ability to organize his work.
± (15) Effectiveness in meeting and dealing with others.
± (16) Cooperativeness.
± (17) Initiative.
± (18) Resourcefulness.
± (19) Dependability.
± (20) Physical fitness for the work.

± (21) *Effectiveness in planning broad programs.*
± (22) *Effectiveness in adapting the work program to broader or related programs.*
± (23) *Effectiveness in devising procedures.*
± (24) *Effectiveness in laying out work and establishing standards of performance for subordinates.*
± (25) *Effectiveness in directing, reviewing, and checking the work of subordinates.*
± (26) *Effectiveness in instructing, training, and developing subordinates in the work.*
± (27) *Effectiveness in promoting high working morale.*
± (28) *Effectiveness in determining space, personnel, and equipment needs.*
± (29) *Effectiveness in setting and obtaining adherence to time limits and deadlines.*
± (30) *Ability to make decisions.*
± (31) *Effectiveness in delegating clearly defined authority to act.*

STATE ANY OTHER ELEMENTS CONSIDERED

+ (A) Ability to direct and lead raids and dangerous assignments.
____ (B) _____
____ (C) _____

STANDARD
Deviations must be explained on reverse side of this form

	Adjective rating
Plus marks on all underlined elements, and no minus marks	Excellent
Plus marks on at least half of the underlined elements, and no minus marks	Very good
Check marks or better on a majority of underlined elements, and any minus marks overcompensated by plus marks	Good
Check marks or better on a majority of underlined elements, and minus marks not overcompensated by plus marks	Fair
Minus marks on at least half of the underlined elements	Unsatisfactory

Adjective rating
Rating official EXCELLENT
Reviewing official _____

Rated by _____ (Signature of rating official) Special Agent in Charge (Title) April 3, 1944 (Date)

Reviewed by _____ (Signature of reviewing official) Assistant Director, Federal Bureau of Investigation (Title) 4-15-44 (Date)

Rating approved by efficiency rating committee _____ (Date)

Report to employee _____ (Adjective rating)

16—26177-2

EOD 7-16-28

LYMAN M. CHIPMAN

ANNUAL EFFICIENCY REPORT

Agent CHIPMAN has a pleasing, friendly, and engaging personality. He dresses neatly and meticulously, and is presently Assistant Special Agent in Charge of the Louisville Field Division.

His work has indicated a high degree of initiative, resourcefulness, forcefulness, and aggressiveness. He dictates in an excellent manner, operates an automobile safely, and testifies ably in Federal Court. He is able to handle dangerous assignments without supervision, and is able to lead and direct raids in an excellent manner. He can operate on physical surveillances, use a typewriter, but is not versed in shorthand. His reports are excellently written, and they disclose a high degree of attentiveness to detail, knowledge of his duties, interest, and sincerity. He is excellent in his contact with law enforcement officials and business contacts. He is able to organize and initiate investigations without supervision, and is able to lead and direct such investigations. He has accepted responsibilities and discharged such responsibilities in an excellent manner without supervision.

He is able to plan programs, devise procedures, and establish standards for performance for subordinates in an excellent manner. He has a thorough knowledge of the Bureau's regulations and policies, and has qualities of leadership which enable him to instill in others a high standard of performance which he himself sets as an example.

As Assistant Special Agent in Charge, he has the responsibility for all criminal investigations in the Louisville Field Division and has handled his responsibility concerning that matter in an excellent manner. He is intelligent, loyal, has sound judgement, and generally is an excellent employee.

M. W. McFARLIN
Special Agent in Charge

ds

October 25, 1943

Mr. Lyman M. Chipman
Federal Bureau of Investigation
United States Department of Justice
234 U. S. Court House, Foley Square
New York 7, New York

Dear Mr. Chipman:

The Bureau is now granting service awards to those employees who have been with the organization for at least ten years. As you are of course aware, July 16, 1938, marked your tenth anniversary in the Bureau, and in recognition of that it is my pleasure to present to you the enclosed Ten Year Service Award Key.

During your association with the FBI, particularly in the past several years, you have witnessed the Bureau grow greatly in size, take on increasingly grave responsibilities, and constantly assume a more important part in this nation's history. I know that you have personally participated in many of those changes and that you have unselfishly devoted yourself, through much hard work and many sacrifices, to the Bureau's cause. I should like you to accept this Key as a token of my deep appreciation for the contribution you have made to the Bureau's accomplishments, and as a symbol of those ideals for which the FBI stands.

I hope that through your continued loyalty to the Bureau, I shall be permitted to present similar awards to you upon subsequent anniversaries.

With best wishes,

Sincerely

J. Edgar Hoover

67-2009-235

Tolson
E. A. Tamm
Clegg
Coffey
Glavin
Ladd
Nichols
Rosen
Tracy
Acers
Carson
Harbo
Hendon
Mumford
Starke
Quinn Tamm
Nease
Gandy

SAC,

CC: New York

Enclosure

COMMUNICATIONS SECTION
SEP 21 1942

Annual Efficiency Report

L.M. CHIPMAN
Special Agent

CAF #12 $4800.00

Special Agent Chipman entered on duty in the Bureau service July 16, 1928. He is a seasoned and experienced Agent possessing a very comprehensive knowledge of the work of the Bureau and the duties of a Special Agent.

He makes a good personal appearance and has a splendid personality, is level headed and makes a good impression upon people with whom he comes in contact. He is aggressive, resourceful and has shown ability to organize his work in such a manner as to obtain the best possible results.

During the past year this Agent has been engaged as supervisor of Internal Security matters in the New York office. The investigations handled in his section have been generally thorough and handled in a most satisfactory manner. He is accurate and his dictation and paper work are satisfactory. He has fair typing ability. He is an exceptionally hard worker and is conscientious. He is amenable to discipline and I consider him entirely loyal. He is capable of handling dangerous assignments. His contacts with law enforcement officials are well handled.

For the six months period from September 1942 through February 1943 he averaged three hours and four minutes daily overtime. The office average was two hours and fifty-five minutes per day.

He has a good understanding of the use of firearms and technical equipment. I am informed he is a good automobile driver. Past experience has indicated that he makes a good witness in court.

8 JUL 1943

This Agent is married [redacted] He is not interested in an SIS assignment.

b6
b7C

Special Agent Chipman has indicated that he has executive and administrative ability.

I HAVE READ THIS REPORT

AGTS.INITIALS

E. E. Conroy
Special Agent in Charge

Standard Form No. 51
Appr. Jan. 5, 1942
C. S. C. Dept. Cir. No. 302

REPORT OF EFFICIENCY RATING

REGULAR ( ); INTERIM ( )
PROBATIONARY—1ST ( ) 2D ( )

Classification Symbols		
CAF12	$4800.00	
(Service)	(Grade)	(Class)

As of March 31,1943 based on performance during period from April 1,1942 to March 31,1943

L. M. CHIPMAN (Name of employee) — SPECIAL AGENT (Title of position) — FED. BUREAU OF INVESTIGATION (Bureau)

U. S. DEPARTMENT OF JUSTICE INVESTIGATIVE (Division) — INVESTIGATIVE (Section) — (Subsection or unit) — NEW YORK CITY (Field office)

ON LINES BELOW MARK EMPLOYEE
V if adequate
— if weak
+ if outstanding

1. Underline the elements which are especially important in the position.
2. Rate only on elements pertinent to the position.
   a. Do not rate on elements in *italics* except for employees in administrative, supervisory, or planning positions.
   b. Rate administrative, supervisory, and planning employees on all elements pertinent to the position whether in *italics* or not.
3. Before rating, become thoroughly familiar with instructions in the rating manual.

CHECK ONE:
Administrative, supervisory, or planning ☐
All others ☐

------ (1) Maintenance of equipment, tools, instruments.
------ (2) Mechanical skill.
------ (3) Skill in the application of techniques and procedures.
------ (4) Presentability of work (appropriateness of arrangement and appearance of work).
------ (5) Attention to broad phases of assignments.
------ (6) Attention to pertinent detail.
------ (7) Accuracy of operations.
------ (8) Accuracy of final results.
------ (9) Accuracy of judgments or decisions.
------ (10) Effectiveness in presenting ideas or facts.
------ (11) Industry.
------ (12) Rate of progress on or completion of assignments.
------ (13) Amount of acceptable work produced. (Is mark based on production records? ------) (Yes or no)
------ (14) Ability to organize his work.
------ (15) Effectiveness in meeting and dealing with others.
------ (16) Cooperativeness.
------ (17) Initiative.
------ (18) Resourcefulness.
------ (19) Dependability.
------ (20) Physical fitness for the work.
------ (21) *Effectiveness in planning broad programs.*
------ (22) *Effectiveness in adapting the work program to broader or related programs.*
------ (23) *Effectiveness in devising procedures.*
------ (24) *Effectiveness in laying out work and establishing standards of performance for subordinates.*
------ (25) *Effectiveness in directing, reviewing, and checking the work of subordinates.*
------ (26) *Effectiveness in instructing, training, and developing subordinates in the work.*
------ (27) *Effectiveness in promoting high working morale.*
------ (28) *Effectiveness in determining space, personnel, and equipment needs.*
------ (29) *Effectiveness in setting and obtaining adherence to time limits and deadlines.*
------ (30) *Ability to make decisions.*
------ (31) *Effectiveness in delegating clearly defined authority to act.*

STATE ANY OTHER ELEMENTS CONSIDERED
------ (A) ----------
------ (B) ----------
------ (C) ----------

STANDARD
Deviations must be explained on reverse side of this form

	Adjective rating	Numerical rating
All underlined elements marked plus, and no element marked minus	Excellent X	1
A majority of underlined elements marked plus, and no element marked minus	Very good	2 or 3
All underlined elements marked at least with a check, and minus marks fully compensated by plus marks, or—a majority of underlined elements marked at least with a check, and minus marks on underlined elements overcompensated by plus marks on underlined elements	Good	4, 5, or 6
A majority of underlined elements marked at least with a check, and minus marks not fully compensated by plus marks	Fair	7 or 8
A majority of underlined elements marked minus	Unsatisfactory	9

	Adjective rating	Numerical rating
Rating official	EXCELLENT	
Reviewing official		

I HAVE READ THIS REPORT
AGT'S. INITIALS

On the whole, do you consider the conduct of this employee to be satisfactory? YES (Yes or no) (See back of form)

Rated by E. E. Conroy (Signature of rating official) — SPECIAL AGENT IN CHARGE (Title) — MARCH 31,1943 (Date)

Reviewed by E. E. CONROY (Signature of reviewing official) — Assistant Director Federal Bureau of Investigation (Title) — JUN 22 1943 (Date)

Rating approved by efficiency rating committee ---------- (Date) — Report to employee ---------- (Adjective rating) ---------- (Numerical rating)

16—26177-1

CONDUCT REPORT

(This space is to be used in case the question on the face of the sheet regarding the employee's conduct has been answered "No." In such a case give here a full statement of the particulars in which the employee's conduct has not been satisfactory.)

(Signature)

EXPLANATION OF DEVIATIONS FROM STANDARD

(Signature)

APR 6 5 22 PM '42
RECEIVED
APR 5 3 06 PM '42

U. S. GOVERNMENT PRINTING OFFICE 16—26177-1

Standard Form No. 51
Appr. Jan. 5, 1942
C. S. C. Dept. Cir. No. 302

REPORT OF EFFICIENCY RATING

REGULAR (X); INTERIM ( )
PROBATIONARY—1ST ( ) 2D ( )

Classification Symbols		
(Service)	12 (Grade)	CAF (Class)

As of MARCH 31, 1942 based on performance during period from APRIL 1, 1941 to MARCH 31, 1942

LYMAN M. CHIPMAN	SPECIAL AGENT	F.B.I.
(Name of employee)	(Title of position)	(Bureau)

DEPT. OF JUSTICE	INVESTIGATIVE FIELD		NEW YORK
(Division)	(Section)	(Subsection or unit)	(Field office)

ON LINES BELOW MARK EMPLOYEE

√ if adequate
— if weak
+ if outstanding

1. Underline the elements which are especially important in the position.
2. Rate only on elements pertinent to the position.
   a. Do not rate on elements in *italics* except for employees in administrative, supervisory, or planning positions.
   b. Rate administrative, supervisory, and planning employees on all elements pertinent to the position whether in *italics* or not.
3. Before rating, become thoroughly familiar with instructions in the *rating manual*.

CHECK ONE:

Administrative, supervisory, or planning ..... ☒
All others ..... ☐

..... (1) Maintenance of equipment, tools, instruments.
..... (2) Mechanical skill.
..... (3) Skill in the application of techniques and procedures.
..... (4) Presentability of work (appropriateness of arrangement and appearance of work).
..... (5) Attention to broad phases of assignments.
..... (6) Attention to pertinent detail.
..... (7) Accuracy of operations.
..... (8) Accuracy of final results.
..... (9) Accuracy of judgments or decisions.
..... (10) Effectiveness in presenting ideas or facts.
..... (11) Industry.
..... (12) Rate of progress on or completion of assignments.
..... (13) Amount of acceptable work produced. (Is mark based on production records? .....) (Yes or no)
..... (14) Ability to organize his work.
..... (15) Effectiveness in meeting and dealing with others.
..... (16) Cooperativeness.
..... (17) Initiative.
..... (18) Resourcefulness.
..... (19) Dependability.
..... (20) Physical fitness for the work.

..... (21) *Effectiveness in planning broad programs.*
..... (22) *Effectiveness in adapting the work program to broader or related programs.*
..... (23) *Effectiveness in devising procedures.*
..... (24) *Effectiveness in laying out work and establishing standards of performance for subordinates.*
..... (25) *Effectiveness in directing, reviewing, and checking the work of subordinates.*
..... (26) *Effectiveness in instructing, training, and developing subordinates in the work.*
..... (27) *Effectiveness in promoting high working morale.*
..... (28) *Effectiveness in determining space, personnel, and equipment needs.*
..... (29) *Effectiveness in setting and obtaining adherence to time limits and deadlines.*
..... (30) *Ability to make decisions.*
..... (31) *Effectiveness in delegating clearly defined authority to act.*

STATE ANY OTHER ELEMENTS CONSIDERED

..... (A) .....
..... (B) .....
..... (C) .....

STANDARD
Deviations must be explained on reverse side of this form

	Adjective rating	Numerical rating
All underlined elements marked plus, and no element marked minus	Excellent x	1
A majority of underlined elements marked plus, and no element marked minus	Very good	2 or 3
All underlined elements marked at least with a check, and minus marks fully compensated by plus marks, or—a majority of underlined elements marked at least with a check, and minus marks on underlined elements overcompensated by plus marks on underlined elements	Good	4, 5, or 6
A majority of underlined elements marked at least with a check, and minus marks not fully compensated by plus marks	Fair	7 or 8
A majority of underlined elements marked minus	Unsatisfactory	9

	Adjective rating	Numerical rating
Rating official	Excellent	
Reviewing official	√	By

On the whole, do you consider the conduct of this employee to be satisfactory? YES (Yes or no) (See back of form)

Rated by P.E.FOXWORTH (Signature of rating official) — ASSISTANT DIRECTOR (Title) — MARCH 31, 1942 (Date)

Reviewed by ..... (Signature of reviewing official) — Assistant Director, Federal Bureau of Investigation (Title) — MAY 2[illegible] (Date)

Rating approved by efficiency rating committee MAY 25 1[illegible] (Date) — Report to employee ..... (Adjective rating) ..... (Numerical rating)

16—26177-1

CONDUCT REPORT

(This space is to be used in case the question on the face of the sheet regarding the employee's conduct has been answered "No." In such a case give here a full statement of the particulars in which the employee's conduct has not been satisfactory.)

(Signature)

EXPLANATION OF DEVIATIONS FROM STANDARD

(Signature)

PERSONNEL FILES
MAY 7 3 39 PM '47
RECEIVED
F B I
U.S. DEPT. OF JUSTICE

U. S. GOVERNMENT PRINTING OFFICE 16—26177-1

L. M. CHIPMAN SPECIAL AGENT GRADE CAF-12 - $4600

Efficiency rating as of 3/31/42.

Agent Chipman has been acting in a supervisory capacity at the New York Office for the past year. He supervises National Defense matters and he has demonstrated that he is possessed of the ability necessary to supervise the work of special agents.

Agent Chipman makes a good appearance and has a pleasant personality. He is a hard worker and is a loyal and enthusiastic employee who puts in a great deal of overtime. He is thoroughly familiar with all types of Bureau work. He has a number of comparatively new special agents under his supervision and he has shown that he possesses the ability to train and develop these agents. I consider him to be an outstanding employee and rate him as excellent.

HHC:MS

January 2, 1942

Mr. L. M. Chipman
Federal Bureau of Investigation
United States Department of Justice
607 United States Court House, Foley Square
New York, New York

Dear Mr. Chipman:

Reference is made to the suggestion recently made orally by you while attending an In-service School that identifying data, in addition to the name and character of a case, be placed on communications emanating from the Bureau in order to aid in identifying the proper file to which the communication relates.

62-2009 NOT RECORDED

I am very glad you called this matter to the attention recorded 43-17 of the Bureau, and I am issuing instructions with a view to correcting this situation.

With best wishes,

Sincerely yours,

J. Edgar Hoover

cc SAC NEW YORK

Mr. Tolson
Mr. E. A. Tamm
Mr. Clegg
Mr. Glavin
Mr. Ladd
Mr. Nichols
Mr. Tracy
Mr. Rosen
Mr. Carson
Mr. Coffey
Mr. Hendon
Mr. Holloman
Mr. Quinn Tamm
Mr. Nease
Miss Gandy

COMMUNICATIONS SECTION
MAILED
★ JAN 7 1942 P.M. ★
FEDERAL BUREAU OF INVESTIGATION
U. S. DEPARTMENT OF JUSTICE

JAN 7 7 12PM '42

RECEIVED
JAN 2 7 02 PM '42

LAH:MS December 5, 1941

MR. CLEGG

During the course of the Panel Forum of the Field Office Administration, Mr. Chipman of the New York Office made a suggestion for the improvement of the Bureau's work.

It was suggested that whenever the Bureau sends status letters to the field that, in addition to the name of the subject and the character of the case, the letters indicate some identifying data which will permit the field office to ascertain just what file to which the Bureau has made reference. Mr. Chipman stated that in New York, for example, the identifying data such as name and character on a status letter will be such a common name and character that out of three or four, or sometimes nine files, it is impossible for the New York Office to tell to which file the Bureau is referring. Mr. Chipman suggested some other identifying data such as the name of the complaintant or some similar data so that the correct case might be identified. Mr. Chipman stated that very frequently it is necessary for the New York Office to write to the Bureau to inquire as to what case the Bureau is referring. Mr. Chipman stated he assumed that when the Bureau received a letter from the New York Office the Bureau had the same difficulty in identifying the case.

Respectfully,

L. A. Hince

Mr. Tolson
Mr. E. A. Tamm
Mr. Clegg
Mr. Glavin
Mr. Ladd
Mr. Nichols
Mr. Tracy
Mr. Rosen
Mr. Carson
Mr. Coffey
Mr. Wendon
Mr. Holloman
Mr. Quinn Tamm
Mr. Nease
Miss Gandy

CC-275

FEDERAL BUREAU OF INVESTIGATION

Administrative - Promotional file

Mr.
Miss
Mrs. See attached list X all names on list Date January 1, 1942

New appointment ☐ Transfer ☐ Promotion ☒ Separation ☐

PRESENT STATUS

1. Title:
2. Grade:
3. Salary:
4. Seat of Government: ☐
   Field: ☐
5. Division: Salaries and Expenses - FBI
6. Appropriation:

PROPOSED ACTION

7. Title:
8. Grade:
9. Salary:
10. Seat of Government: ☐
    Field:* ☐
11. Division:
12. Appropriation:
13. Effective: January 1, 1942
14. Position: Additional: ☐ Vice Identical:
15. Remarks: See list attached of employees to be promoted under the Automatic Promotion Bill, Public #200.

Respectfully submitted,

Director, Federal Bureau of Investigation
(Title)

CC: To Chief, Audit Section

Mr. E. A. Tamm
Mr. Clegg
Mr. Glavin
Mr. Ladd
Mr. Nichols
Mr. Tracy
Mr. Rosen
Mr. Carson
Mr. Coffey
Mr. Herndon
Mr. Holloman
Mr. Quinn Tamm
Mr. Nease
Miss Gandy

COMMUNICATIONS SECTION
MAILED
★ JAN 8 1942 ★
P. M.
FEDERAL BUREAU OF INVESTIGATION
U. S. DEPARTMENT OF JUSTICE

AUTOMATIC PROMOTION BILL INCREASES

NAME	TITLE	DIVISION	GRADE FROM	GRADE TO	EFF. RATING
Bott, Walter M.	Special Agent	Field	CAF 12 $4600	CAF 12 $4800	Good
Breed, Philip M.	Special Agent	Field	CAF 12 $4600	CAF 12 $4800	Good
Chipman, Lyman M.	Special Agent	Field	CAF 12 $4600	CAF 12 $4800	Good
Flood, James L.	Special Agent	Field	CAF 12 $4600	CAF 12 $4800	Good
Jenkins, Joseph O.	Special Agent	Field	CAF 12 $4600	CAF 12 $4800	Good
Murphy, John V.	Special Agent	Field	CAF 12 $4600	CAF 12 $4800	Good
Noonan, Roy T.	Special Agent	Field	CAF 12 $4600	CAF 12 $4800	Good
Paulson, Glenn A.	Special Agent	Field	CAF 12 $4600	CAF 12 $4800	Good
Peyronnin, James O.	Special Agent	Field	CAF 12 $4600	CAF 12 $4800	Good
Scott, Harold L.	Special Agent	Field	CAF 12 $4600	CAF 12 $4800	Good

FEDERAL BUREAU OF INVESTIGATION

MG
67-2009-

Mr.
Miss
Mrs. Mr. Lyman M. Chipman C

Date March 29, 1941

New appointment [ ] Transfer [ ] Promotion [XX] Separation [ ]

PRESENT STATUS

1. Title: Special Agent
2. Grade: CAF 11
3. Salary: $4600 per annum
4. Seat of Government: [X]
   Field: [ ]
5. Division:
6. Appropriation: "Salaries and Expenses, FBI"

PROPOSED ACTION

7. Title: Special Agent
8. Grade: CAF 12
9. Salary: $4600 per annum
10. Seat of Government: [ ]
    Field:* [X]
11. Division:
12. Appropriation: "Salaries and Expenses, FBI"
13. Effective: April 1, 1941
14. Position: Additional: [ ]
    Vice:
    Identical:
15. Remarks:

CC: Chief, Audit Section

Respectfully submitted,

Director, Federal Bureau of Investigation
(Title)

Mr. Nichols
Mr. E. A. Tamm
Mr. Quinn
Mr. Foxworth
Mr. Glavin
Mr. Ladd
Mr. Nichols
Mr. Person
Mr. Crosby
Mr. Carlson
Mr. Harbo
Mr. Lee
Miss Gandy

COMMUNICATIONS SECTION
RECEIVED
MAR 29 1941
FEDERAL BUREAU OF INVESTIGATION
U.S. DEPARTMENT OF JUSTICE

67-2009
Routed ... Recorded
Searched ... Checked
Thereafter
APR 3 1941
FEDERAL BUREAU

NOT RECORDED

Form PR No. 1 revised

Bureau No.

DEPARTMENT OF JUSTICE
PERSONNEL RECOMMENDATION SHEET

Name: [redacted]

Date: July 1, 1939

Present Status

1. Title: Special Agent
2. Grade: Caf 11
3. Salary: $4600 per annum
4. Seat of Government: ( )
   Field: ( )
5. Division:
6. Appropriation: "Salaries and Expenses, Federal Bureau of Investigation"

Proposed Change

7. Title: Special Agent
8. Grade: Caf 11
9. Salary: $4600 per annum
10. Seat of Government: ( )
    Field: ( )
11. Division:
12. Appropriation: "Salaries and Expenses, Federal Bureau of Investigation"
13. Effective: July 1, 1939
14. Position: Additional: ( )
    Vice:
    Identical:

15. Remarks:

62-2009-206

CC: Miss Waddle
Chief, Audit Section

Respectfully submitted,

Director, Federal Bureau of Investigation.

COMMUNICATIONS SECTION
JUL 8 1939

Requirements as to Classification Act: Efficiency ( ) Date Initial

Average provision ( )

approved:

The Administrative Assistant to the Attorney General.

Funds certification:

approved:

The Assistant to the Attorney General.

Note: If more than one personnel change is proposed, schedule the same on a separate sheet under captions 1 to 15 above, and attach hereto.

CC-96

Form PR No. 1 revised

Bureau No. _____

DEPARTMENT OF JUSTICE
PERSONNEL RECOMMENDATION SHEET

Name: [redacted]

Date: [redacted]

Present Status

1. Title: [redacted]
2. Grade: [redacted]
3. Salary: [redacted]
4. Seat of Government: ( )
   Field: ( )
5. Division:
6. Appropriation: "Salaries and Expenses, Federal Bureau of Investigation"

Proposed Change

7. Title: [redacted]
8. Grade: [redacted]
9. Salary: [redacted]
10. Seat of Government: ( )
    Field: ( )
11. Division:
12. Appropriation: "Salaries and Expenses, Federal Bureau of Investigation"
13. Effective: [redacted]
14. Position: Additional: ( )
    Vice: [redacted]

Identical:

15. Remarks:

9-27-92

CC: Miss Waddle
Chief, Audit Section

Respectfully submitted,

Director, Federal Bureau of Investigation.

Date Initial

Requirements as to Classification Act: Efficiency ( )

Average provision ( )

COMMUNICATIONS SECTION
AUG 20 1992
FBI/DOJ

Approved: The Administrative Assistant to the Attorney General.

Approved: The Assistant to the Attorney General.

Note: If more than one personnel change is proposed, schedule the same on a separate sheet under captions 1 to 15 above, and attach hereto.

CC-46

FEDERAL BUREAU OF INVESTIGATION

Room 5744 August 19 1938.

To:
- ____ Director
- ____ Mr. Nathan
- ____ Mr. Clegg
- ____ Mr. Tamm
- ____ Mr. Glavin
- ✓ Mr. Crowl
- ____ Miss Gandy
- ____ Mr. Tracy
- ____ Mr. Dawsey
- ____ Mr. Harbo
- ____ Mr. Renneberger
- ____ Mr. Nichols
- ____ Personnel Files Section
- ____ Files Section
- ____ Miss Sheaffer

Transferring present 8-30 ahe

See Me For Appropriate Action

Send File Note and Return

Please prepare the necessary papers transferring Special Agent L. M. Chipman from Caf 12 $4800 per annum, to Caf 11 $4400 per annum. When the letter pertaining to this is forwarded to Mr. Chipman he should be informed that the reduction in compensation is due to the change in his field duties.

Recommend to Mr. Clegg 8-30-38 ahe

Clyde Tolson

AHC:TW

Form PR No. 1 revised

Bureau No. _____

DEPARTMENT OF JUSTICE
PERSONNEL RECOMMENDATION SHEET

Name: Mr. Lyman A. Chipman

Date: December 21, 1937.

Present Status

1. Title: Special Agent
2. Grade: Caf 12
3. Salary: $4600 per annum
4. Seat of Government: ( )
   Field: (F)
5. Division:
6. Appropriation: "Salaries and Expenses, Federal Bureau of Investigation"

Proposed Change

7. Title: Special Agent
8. Grade: Caf 12
9. Salary: $4900 per annum
10. Seat of Government: ( )
    Field: (F)
11. Division:
12. Appropriation: "Salaries and Expenses, Federal Bureau of Investigation"
13. Effective: January 1, 1938
14. Position: Additional: ( )
    Vice:
    Identical:

15. Remarks:

Promotion sent 1-8-38 ahc

67-2009-179

CC: Miss Waddle
Chief, Audit Section

Respectfully submitted,

_____
Director, Federal Bureau of Investigation.

Requirements as to Classification Act:		Date	Initial
	Efficiency ( )	_____	_____
	Average provision ( )	_____	_____

approved: _____
The Administrative Assistant to the Attorney General.

Funds certification:

approved: _____
The Assistant to the Attorney General.

COMMUNICATIONS SECTION
DEC 21 1937
FEDERAL BUREAU OF INVESTIGATION
U.S. DEPARTMENT OF JUSTICE

Note: If more than one personnel change is proposed, schedule the same on a separate sheet under captions 1 to 15 above, and attach hereto.

CC-96

AHC:TW

Form PR No. 1 revised

Bureau No. _____

DEPARTMENT OF JUSTICE
PERSONNEL RECOMMENDATION SHEET

Name: Mr. Lyman A. Chipman

Date: December 16, 1937.

Present Status

1. Title: Special Agent
2. Grade: Caf 11
3. Salary: $4600 per annum
4. Seat of Government: ( )
   Field: (F)
5. Division:
6. Appropriation: "Salaries and Expenses, Federal Bureau of Investigation"

Proposed Change

7. Title: Special Agent
8. Grade: Caf 12
9. Salary: $4600 per annum
10. Seat of Government: ( )
    Field: (F)
11. Division:
12. Appropriation: "Salaries and Expenses, Federal Bureau of Investigation"
13. Effective: December 16, 1937
14. Position: Additional: ( )
    Vice: Lawrence A. Mince - transferred
15. Remarks:

Identical:
67 2009-178

Promotion
1-7-38
ahc

CC: Miss Waddle
Chief, Audit Section

Respectfully submitted,

_____
Director, Federal Bureau of Investigation.

Requirements as to Classification Act: Efficiency ( ) Date _____ Initial _____

Average provision ( ) _____ _____

_____ approved: _____
The Administrative Assistant to the Attorney General.

Funds certification:

_____ approved: _____
The Assistant to the Attorney General.

Note: If more than one personnel change is proposed, schedule the same on a separate sheet under captions 1 to 15 above, and attach hereto.

CC-96

WRG:DSD

Form PR No. 1 revised

Bureau No. _____

DEPARTMENT OF JUSTICE

PERSONNEL RECOMMENDATION SHEET

Name: Mr. L. M. Chipman

Date: June 3, 1937.

Present Status

1. Title: Special Agent
2. Grade: Caf 11
3. Salary: $4400 per annum
4. Seat of Government: ( )
   Field: (X)
5. Division:
6. Appropriation: "Salaries and Expenses, Federal Bureau of Investigation"

Proposed Change

7. Title: Special Agent
8. Grade: Caf 11
9. Salary: $4600 per annum
10. Seat of Government: ( )
    Field: (X)
11. Division:
12. Appropriation: "Salaries and Expenses, Federal Bureau of Investigation"
13. Effective: July 1, 1937.
14. Position: Additional: ( )
    Vice:
    Identical:
15. Remarks:

67-2009-160

67-07-204

CC: Miss Waddle
Chief, Audit Section

Respectfully submitted,

_____

Director, Federal Bureau of Investigation.

	Date	Initial
Requirements as to Classification Act: Efficiency ( )	_____	_____
Average provision ( )	_____	_____

_____ approved: _____

The Administrative Assistant to the Attorney General.

Funds certification:

_____ approved: _____

The Assistant to the Attorney General.

HC

Note: If more than one personnel change is proposed, schedule the same on a separate sheet under captions 1 to 15 above, and attach hereto.

CC-96

HN:TD
66-1954-5311 August 13, 1936

Mr. L. M. Chipman,
Federal Bureau of Investigation,
U. S. Department of Justice,
722 Midland Savings Building,
Denver, Colorado.

Dear Mr. Chipman:

Reference is made to the suggestion made in your letter of July 30, 1936, to the effect that in Bureau Bulletins where specific action is requested in a certain type of case it would be more practical to set forth said request in a separate communication, so that the same might be more logically indexed.

The Bureau believes that all indexing purposes may be served in field offices receiving these bulletins by detailed cross references. The Bureau has combined requests of this type in Bureau Bulletins for the purpose of limiting expenses. This procedure is highly necessary and the Bureau believes that it should continue.

The Bureau, however, appreciates your suggestion.

Sincerely yours,

67-2009-144

John Edgar Hoover,
Director.

cc-SAC, Denver

Mr. Nathan .....
Mr. Tolson .....
Mr. Baughman .....
Mr. Coffey .....
Mr. Conroy .....
Mr. Edwards .....
Mr. Foxworth .....
Mr. Gurnea .....
Mr. Harbo .....
Mr. Keith .....
Mr. Quinn .....
Mr. Schilder .....
Mr. Tamm .....
Mr. Tracy .....
Mr. Carroll .....
.....
.....

CT:ec 62-2087-142

August 4, 1936

Mr. L. M. Chipman,
Federal Bureau of Investigation,
U. S. Department of Justice,
722 Midland Savings Building,
Denver, Colorado.

Dear Mr. Chipman:

Receipt is acknowledged of your kind letter of July 30, 1936, in which you submit a suggestion which you believe will lead to an improvement in the operation of the Bureau.

I desire to express to you my appreciation for the courtesy and interest displayed by you in this regard, and to assure you that the contents of your communication will receive careful attention and consideration.

Sincerely yours,

cc - SAC Denver

Mr. Tolson
Mr. Baughman
Mr. Clegg
Mr. Coffey
Mr. Dawsey
Mr. Edwards
Mr. Egan
Mr. Foxworth
Mr. Glavin
Mr. Harbo
Mr. Joseph
Mr. Lester
Mr. Nichols
Mr. Quinn
Mr. Schilder
Mr. Tamm
Mr. Tracy
Miss Gandy

722 Midland Savings Building
Denver, Colorado
July 30, 1936

Director
Federal Bureau of Investigation
Washington, D. C.

Dear Sir:

With reference to your communication of July 6, 1936, requesting field employees to submit any suggestions which they might feel would lead to an improvement in the operation of the service, I desire to submit for the Bureau's consideration the following suggestion:

In one or two Bureau Bulletins of the past there have been specific requests for investigative activity pertaining to certain specific types of cases, along with general instructions affecting several matters pertaining to field problems. It is the writer's opinion that where a specific action is requested in a certain type of case it would be more practical to set forth said request in a separate communication, so that the same might be more logically indexed for possible future reference, and could then be filed under the classification to which the request refers.

Very truly yours

L. M. CHIPMAN
Special Agent

LMC:NK

(7)-2009-142

8/4/36

Form PR No. 1 revised
WRG:MRC
67-

DEPARTMENT OF JUSTICE
PERSONNEL RECOMMENDATION SHEET

Bureau No. _____

Name: L. M. Chipman

Date: June 27, 1956

Present Status

1. Title: Special Agent
2. Grade: Caf 11
3. Salary: $4200 per annum
4. Seat of Government: ( )
   Field: (XX)
5. Division:
6. Appropriation: "Salaries and Expenses, Federal Bureau of Investigation"

Proposed Change

7. Title: Special Agent
8. Grade: Caf 11
9. Salary: $4400 per annum
10. Seat of Government: ( )
    Field: (XX)
11. Division:
12. Appropriation: "Salaries and Expenses, Federal Bureau of Investigation"
13. Effective: July 1, 1956
14. Position: Additional: ( )
    Vice:
15. Remarks:

Identical:
67-2009-139

Respectfully submitted,

CC: Miss Waddle
Chief, Audit Section

Director, Federal Bureau of Investigation.

Requirements as to Classification Act:		Date	Initial
	Efficiency ( )		
	Average provision ( )		

_____ approved: _____
The Administrative Assistant to the Attorney General.

Funds certification:

_____ approved: _____
The Assistant to the Attorney General.

Note: If more than one personnel change is proposed, schedule the same on a separate sheet under captions 1 to 15 above, and attach hereto.

WRG:AEG
67-2009

September 10, 1935.

Mr. Lyman M. Chipman,
Federal Bureau of Investigation,
U. S. Department of Justice,
722 Midland Savings Building,
Denver, Colorado.

Dear Mr. Chipman:

It is with pleasure that I am enclosing herewith the letter from the Attorney General advising you of your promotion from $4000 per annum to $4200 per annum, in Grade Caf 11, effective September 1, 1935.

Sincerely yours,

John Edgar Hoover,
Director.

Encl.

CC: SAC Quinnane, Denver

Mr. Nathan
Mr. Tolson
Mr. Baughman
Chief Clerk
Mr. Clegg
Mr. Coffey
Mr. Edwards
Mr. Egan
Mr. Foxworth
Mr. Harbo
Mr. Joseph
Mr. Keith
Mr. Lester
Mr. Quinn
Mr. Scheidt
Mr. Schilder
Mr. Tamm
Mr. Tracy
Miss Gandy

COMMUNICATIONS SECTION
MAILED
SEP 14 1935
P. M.
FEDERAL BUREAU OF INVESTIGATION,
U. S. DEPARTMENT OF JUSTICE

67-2009-128

CBS-mac

August 28, 1933.

Mr. Lyman M. Chipman,
c/o Federal Bureau of Investigation,
Department of Justice.

Dear Sir:

Your salary as a Special Agent, Federal Bureau of Investigation, is hereby increased from $4000 per annum to $4600 per annum, in Grade Caf-11, effective September 1, 1933, and payable from the appropriation for "Salaries and Expenses, Federal Bureau of Investigation", FIELD.

Respectfully,

Attorney General.

By the Attorney General:

Harold M. Stephens
Assistant to the Attorney General.

TDQ:RCL

June 6, 1935.

Mr. Lyman M. Chipman,
Federal Bureau of Investigation,
U. S. Department of Justice,
722 Midland Savings Building,
Denver, Colorado.

Dear Mr. Chipman:

It is with pleasure that I am enclosing herewith the letter of the Attorney General, advising you of your promotion from $3600 per annum to $4,000 per annum, in Grade Caf 11, effective May 16, 1935.

Sincerely yours,

John Edgar Hoover,
Director.

Encl.
cc SAC Chimmons, Denver

67-2009-122
FEDERAL BUREAU OF INVESTIGATION
JUN 10 1935 P.M.
U. S. DEPARTMENT OF JUSTICE

CBS:ce

May 16, 1935.

Mr. Lyman M. Chipman
C/o Federal Bureau of Investigation
Department of Justice.

Dear Sir:

Your salary as a Special Agent, Federal Bureau of Investigation, is hereby increased from $3600 per annum to $4000 per annum in Grade Caf 11, effective today and payable from the appropriation for "Salaries and Expenses, Division of Investigation." FIELD.

Respectfully,

/s/ Homer S. Cummings,
Attorney General.

By the Attorney General.
(Signed) William Stanley
Assistant to the Attorney General.

67-2009-

JEM,ROS

February 18, 1935.

Mr. L. M. Chipman,
Federal Bureau of Investigation,
U. S. Department of Justice,
500 Rector Building,
Little Rock, Arkansas.

Dear Mr. Chipman:

It is with pleasure that I am inclosing herewith the letter of the Attorney General, advising you of your promotion from $3600 per annum, in Grade Caf-10, to $3800 per annum, in Grade Caf-11, effective February 1, 1935.

Sincerely yours,

John Edgar Hoover,
Director.

Incl.

cc - SAC Conroy, Little Rock

WRG

1 copy

Mr. Nathan	
Mr. Tolson	✓
Mr. Clegg	
Mr. Baughman	
Chief Clerk	
Mr. Coffey	
Mr. Edwards	
Mr. Egan	
Mr. Harbo	
Mr. Keith	
Mr. Lester	
Mr. Quinn	
Mr. Schilder	
Mr. Tamm	
Mr. Tracy	
Miss Gandy	

FILED SECTION
MAILED
FEB 21 1935
P.M.
BUREAU OF INVESTIGATION
U.S. DEPT. OF JUSTICE

67-2009-114
DIVISION OF INVESTIGATION
FEB 26 1935 P.M.
U. S. DEPARTMENT OF JUSTICE
FILE

ADDRESS REPLY TO
"THE ATTORNEY GENERAL"
AND REFER TO
INITIALS AND NUMBER

DEPARTMENT OF JUSTICE

WASHINGTON, D.C. CBS-et

February 1, 1935.

To Mr. L. M. Chipman

Division of Investigation,

Department of Justice.

Sir:

You are hereby transferred from one position to another in the Division of Investigation as indicated below:

FROM	TO
Position Special Agent	Position Special Agent
Grade Caf-10	Grade Caf-11
Salary $3600	Salary $3800
Appropriation "Salaries and Expenses, Division of Investigation", FIELD.	Appropriation "Salaries and Expenses, Division of Investigation", FIELD. Effective with entry on duty.
	To succeed Additional position.

You should execute the required oath of office,
Justification #6764, auth. 1/30/35.
Jr. 120.

Respectfully,

67-2009-114

BUREAU OF INVESTIGATION
Personnel Unit
FEB 1935
DEPARTMENT OF JUSTICE
FILE

Attorney General.

By the Attorney General:
(Signed) William Stanley
to the
Assistant/Attorney General.

U. S. GOVERNMENT PRINTING OFFICE: 1935 27770

COPY

January 28, 1935.

Mr. L. M. Chipman,
Division of Investigation,
U. S. Department of Justice,
500 Rector Office Building,
Little Rock, Arkansas.

Dear Mr. Chipman:

With further reference to your communication of December 31, 1934 offering suggestions for the improvement of the Division's functions, I thought you would be interested in knowing the Division's reaction upon your various suggestions.

It is felt that in most cases where individual defendants have been sentenced to long prison sentences with indictments still pending against them, the interested Field Offices should maintain their file as pending in order that a periodical check will be made upon the status of these cases. The Division believes that this requirement does not impose upon the Field Offices any unnecessary hardships, but does result in the Division being currently advised of the exact status of the individual cases.

Relative to your suggestion that the general orders file and the Division bulletins file be consolidated, you are advised that the Division will in the near future issue all general orders in bulletin form, which procedure will alleviate the necessity for the maintenance of two files for these administrative matters.

Relative to your suggestion that arrangements be made with various penal institutions to furnish the Division with photographs of defendants immediately prior to their release, particularly in those cases where a defendant has served a comparatively long sentence, you are advised that the Federal Penal Institutions have already adopted this plan and furnish the Division with photographs. A request for similar action has been directed to all State Penal Institutions.

The Division does not believe it desirable at the present time to require the Agents to qualify in pistol practice upon a semi-monthly basis.

RECORDED

67-2009-112
DIVISION OF INVESTIGATION
FEB 4 - 1935
U. S. DEPARTMENT OF JUSTICE
FILE

Your suggestion concerning the desirability of obtaining the exact date and place of birth of fugitive subjects will beiincluded in that section of the manual dealing with the issuance of Identification Orders.

I desire to again express to you my sincere appreciation for your courtesy in transmitting these suggestions to the Division.

Sincerely yours,

John Edgar Hoover,
Director.

CT:RCL
66-1924-469

January 9, 1935.

Mr. L. M. Chipman,
Division of Investigation,
U. S. Department of Justice,
500 Rector Building,
Little Rock, Arkansas.

Dear Mr. Chipman:

I have received your communication dated December 31, 1934 in which you submit suggestions which you believe will lead to efficiency in the operation of the Division. I want to thank you sincerely for the interest in your work which prompted these suggestions and to assure you that they will receive careful attention at the Washington headquarters of the Division.

Sincerely yours,

John Edgar Hoover,
Director.

cc SAC Little Rock

RECORDED

67-2009-109

1935

DEPARTMENT OF JUSTICE

FILE

800 Lester Building,
Little Rock, Arkansas,
December 22, 1938.

Director,
Division of Investigation,
U. S. Department of Justice,
Pennsylvania Avenue at 9th Street, N. W.,
Washington, D. C.

Dear Sir:

In response to your communication of December 9, 1938, requesting suggestions relative to possible improvements in the administrative operation of the Division, I desire to submit the following, for your consideration:

1. That cases in which the subjects have received long penitentiary sentences, such as in bank robbery and kidnaping cases, be closed by the interested offices, even though an indictment may still be pending against them and a detainer has been filed. In this connection, in view of recent legislation, the number of these types of cases will increase materially in the future. It occurs to me that the cases might be closed, and possibly arrangements might be made with the various Federal penitentiaries and the office of the Parole and Parole Board to notify the Division when the subject has completed his sentence, in order that the case might be reopened. These subjects, against whom Federal process has been issued, are serving long prison terms in Federal penitentiaries. The Division might be able to keep in touch with the status of the subjects by a ticklar system either at the office of origin or at the Division.

2. Consolidate the general order file with that of Division bulletins and include in Division bulletins all information and instructions emanating from the Division for the benefit of the field office personnel. This would eliminate one file in the offices and the necessity of typing instructions received from the Division for the benefit of the office personnel, which are contained in the general orders.

3. That arrangements be made with the various penal institutions that when an inmate is released after serving his sentence, his photograph is taken and placed on file with the Division for possible future use. Of course, this procedure would not probably be necessary in cases of short sentences.

4. That pistol practice be required semi-monthly, instead of monthly as is the present requirement, and that the average score be forwarded to the Division monthly.

5. That the requirement to obtain the exact date and place of birth be included in Section 48 of the Manual of Rules and Regulations.

where same can be readily obtained, such as during the course of interviewing subjects. In this connection, it will be noted that Section 56 of this Manual requires this information when a request is made to have an Identification Order issued. It is believed that by making the instructions specific on that point, in Section 46, the investigating Agent will exercise more care in obtaining that information.

Very truly yours,

L. M. Chipman,
Special Agent.

LMC:am

Dictated

July 19, 1934.

Mr. Lynn S. Chipman,
Division of Investigation,
U. S. Department of Justice,
900 Rector Building,
Little Rock, Arkansas.

Dear Mr. Chipman:

It is with pleasure that I am inclosing herewith the letter of the Assistant to the Attorney General, advising you of your promotion from $3800 per annum to $4600 per annum, in Grade Ca-10, effective July 16, 1934.

Sincerely yours,

J. Edgar Hoover

John Edgar Hoover,
Director.

Encl.

cc - SAC Conroy, Little Rock

Mr. Nathan .....
Mr. Tolson .....
Mrs. Clegg .....
Mr. Baughman .....
Chief Clerk .....
Mr. Conroy .....
Mr. Crowley .....
Mr. Edwards .....
Mr. Egan .....
Mr. Harbo .....
Mr. Keith .....
Mr. Lester .....
Mr. Quinn .....
Mrs. Tamm .....

FILED IN SECTION
OF FILES
JUL 20 1934
FBI

RECORDED

62-2807-106
BUREAU OF INVESTIGATION
Personnel Files
JUL 20 1934
DEPARTMENT OF JUSTICE

Copies

July 18, 1934.

Mr. Lynne S. Chipman,
Division of Investigation,
Department of Justice.

Dear Sir:

Your compensation as a Special Agent, Division of Investigation, is hereby increased from $2800 per annum to $3200 per annum in Grade Caf-10, effective July 18, 1934, and payable from the appropriation for "Salaries and Expenses, Division of Investigation", 1934.

Respectfully,

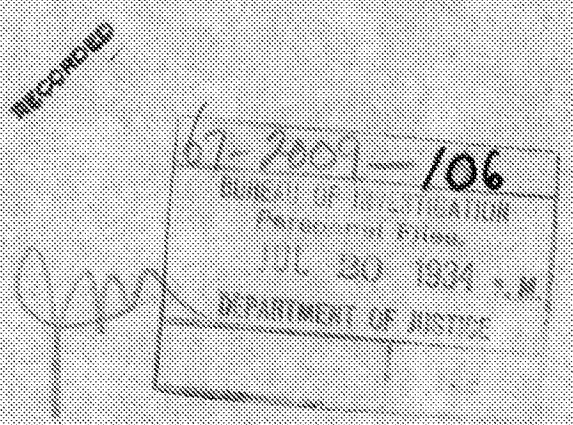
Homer S. Cummings,

Attorney General.

By the Attorney General:

(Signed) William Stanley,
Assistant to the Attorney General.

RECORDED



June 12, 1934.

Mr. L. E. Ohlson,
Division of Investigation,
U. S. Department of Justice,
Post Office Box 1276,
Oklahoma City, Oklahoma.

Dear Mr. Ohlson:

It is with pleasure that I am inclosing herewith the letter of the Assistant to the Attorney General, advising you of your promotion from $3200 per annum, in Grade CAF-9, to $3500 per annum, in Grade CAF-10, effective May 16, 1934.

Sincerely yours,

Director.

Encl.

ES - Sac Keeley, Oklahoma City

recorded

100

ADDRESS REPLY TO
"THE ATTORNEY GENERAL"
AND REFER TO
INITIALS AND NUMBER

DEPARTMENT OF JUSTICE

WASHINGTON, D.C. [redacted]

[redacted]

To [redacted]
Division of Investigation,
Department of Justice.

Sir:

You are hereby transferred from one position to another in the Division of Investigation as indicated below:

FROM	TO
Position [redacted]	Position [redacted]
Grade [redacted]	Grade [redacted]
Salary [redacted]	Salary [redacted]
Appropriation [redacted]	Appropriation [redacted]
	Effective [redacted]
	To succeed [redacted]

[redacted] 61-2917-100

You should execute the required oath of office,

Respectfully,

[redacted]

By the Attorney General:

Attorney General.

Assistant Attorney General.

[redacted]

JEH:MO'B

February 11, 1932.

Mr. L. M. Chipman,
Bureau of Investigation,
P. O. Box 1535,
Oklahoma City, Okla.

Dear Mr. Chipman:

It is with pleasure that I am enclosing herewith the letter of the Assistant Attorney General advising you of your promotion from $3,000 per annum, in grade CAF 8, to $3,200 per annum, in grade CAF 9, effective February 1, 1932.

Very truly yours,

Encl. 704774 Director.

Copy SAC Okla Cy

RECORDED

67-2009-81

FEB 11 1932

DEPT. OF JUSTICE

CBS-rb

February 1, 1952.

To

Mr. Lyman M. Chipman
Bureau of Investigation,

Department of Justice.

Sir:

You are hereby transferred from one position to another in the Bureau of Investigation as indicated below:

FROM	TO
Division No.	Division No.
Position Special Agent	Position Special Agent
Grade Caf-8	Grade Caf-9
Salary $5000	Salary $5200
Appropriation Detection and Prosecution of Crimes, "Field.	Appropriation "Detection and Prosecution of Crimes," Field.
	Effective February 1, 1952.
	To succeed

RECORD

You should execute the required oath of office.

67-2009-581

Respectfully,

Additional position

For the Attorney General,

(Signed) Charles P. Sisson

Assistant Attorney General.

HM:CL
67-2009-71

RECEIVED
APR 13 1931

April 9, 1931

Mr. L. M. Chipman,
Bureau of Investigation,
Box 1535,
Oklahoma City, Oklahoma.

Dear Mr. Chipman:

I desire to acknowledge receipt of your communication of March 27th containing a suggestion which you submit for consideration with a view to possible change in Bureau rules and policies.

I desire to express to you my appreciation for the courtesy and interest displayed by you in the matter and to state that your suggestion will receive careful study.

Very truly yours,

Director.

BUREAU FILES
MAILED
APR 9 1931
DEPT. OF JUSTICE

Dustin, Okla.
March 27, 1931.

Director,
Bureau of Investigation,
Department of Justice,
Washington, D.C.

Dear Sir:

In reply to your communication of March 2nd., relative to suggestions and comments regarding administrative and investigative matters which come within the province of the Bureau of Investigation, I submit herewith the following suggestion:

That on the reverse side of the finger-print card used by the National Division of Identification and Information as part of the description of the subject being finger-printed, that a place be provided which will show the names and addresses of the parents, or in case they are deceased, the next of kin.

This information is seldom obtained by the arresting officers of their own volition and in cases where prisoners escape before being interviewed by Government Investigators, such information which is of inestimable value in locating fugitives, in many cases cannot be obtained from other sources. This information in most cases is correctly furnished by persons under arrest they thinking the matter will be checked by the officers.

Very truly yours,

L.M. Chipman
Special Agent.

ack 4/7/31

67-2009-71

RECORDED
APR 13 1931

APR 30 1931

JOHN EDGAR HOOVER
DIRECTOR

Department of Justice
Bureau of Investigation
Washington, D. C.

June 23, 1928.

U. S. Public Health Service,
Post Office Department,
12th and Pa. Avenue, NW.,
Washington, D. C.

Gentlemen:-

The bearer of this letter, Mr. L. M. Chipman, is a candidate for appointment to the service of the Bureau of Investigation, Department of Justice, as a Special Agent. It is respectfully requested, in accordance with previous arrangements made, that he be given a thorough physical examination to determine his fitness for the position in question.

Very truly yours,

J. Edgar Hoover

Director.

Chas. Apts
4th
1 & R Sts N.W.

JHH:MO'B

April 17, 1929.

Mr. L. M. Chipman,
P. O. Box 1405,
Chicago, Illinois.

Dear Mr. Chipman:

It is with pleasure that I am enclosing herewith the letter of the Assistant Attorney General advising you of your promotion from $2,900 to $3,000 per annum, effective May 1, 1929.

Very truly yours,

Encl. Director.

RECORDED

67-2009-38

BUREAU FILES DIVISION
MAILED
APR 17 1929
P. M.
DEPT. OF JUSTICE

I, Lyman M. Chapman do solemnly swear that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office of Special Agent, Department of Justice, Bureau of Investigation on which I am about to enter: So help me God.

(Sign here) Lyman M. Chapman

Subscribed and sworn to before me this 16th day of July A.D. 1928

Where born (State only) Utah

Date of birth May 7, 1899

Whence appointed:

State Utah County Salt Lake

Congressional District 2nd

Rachel L. Lucas
Notary Public.

X------X
: SEAL :
X------X

Date of entry upon duty July 16, 1928.

Residence Apt. 248, Shattleton Hotel Washington D. C.

MCK/apb

July 6, 1928.

Mr. L. M. Chipman,
Apartment 260,
Chamberlain Hotel,
Washington, D. C.

Dear Sir:-

I am enclosing herewith a letter signed by the Acting Attorney General appointing you as a Special Agent in the Bureau of Investigation, Department of Justice. Under provision of the Welch Bill, effective July 1, 1928, your salary will be at the rate of $2800 per annum, cat-6, instead of $2740 per annum. You will also be allowed $4.00 per diem in lieu of subsistence and actual expenses of travel and operation when absent from official headquarters which are fixed temporarily at Washington, D. C., and will be fixed from time to time at such places as may be deemed advisable.

This appointment is tendered to you for a probationary period of two months with the understanding that if your services are satisfactory at the expiration of that time the appointment will be made permanent. It is also understood that you are to proceed on orders to any part of the country that the exigencies of the service may require. You should notify this office at once if this appointment is accepted by you. If it is not accepted in one week's time it will be cancelled.

Should you accept, you are directed to report to Mr. J. E. Kelly Special Agent in Charge, Burlington Building, 10th and Pa. Avenue, N.W., for oath of office and assignment, not later than July 16, 1928.

You should so arrange your personal matters before entering on duty that you will be able to accept assignment to any part of the country where your services may be needed.

Consider this letter strictly confidential, giving it no publicity.

Very truly yours,

Asst. Atty. Gen.

Director.

JUL 8 1928
Dept. of Justice
Washington, D. C.

61-2265
SEARCHED
JUL 6 1928
SERIALIZED

(Date) 6/26/28

5

Director,
Bureau of Investigation,
Department of Justice,
Washington, D. C.

Dear Sir:

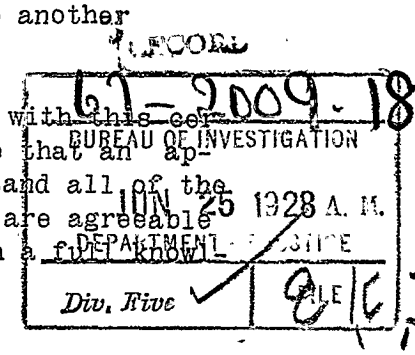
Having filed an application for a position as Special Agent in the Bureau of Investigation, U. S. Department of Justice, I hereby certify that in the event of an appointment I will be governed by the following conditions:

1. Upon appointment and within ten days after receipt thereof, I shall be required to proceed at my own expense to Washington, D. C. where I will take the oath of office and enter on duty.

2. That said appointment will be for a probationary period of two months.

3. That my retention in the Bureau shall be dependent upon my services being satisfactory, and if at, or before, the expiration of the probationary period my services are deemed unsatisfactory, it is understood that my services may be discontinued and that I am not to receive transportation to my home, or to any other point, at Government expense.

4. That if appointed I may be sent to any part of the continental or territorial United States that the exigencies of the Bureau's work may require; that my headquarters will be fixed in some jurisdiction other than that in which I have heretofore resided; that my headquarters may be changed as the work of the Bureau may require and that no transfer will be made from one station to another for personal reasons.



I further certify that nothing connected with this certification is to be construed by me as an assurance that an appointment will be tendered me; that I fully understand all of the foregoing and that the conditions specified herein are agreeable to me; that if appointed my acceptance will be with a full knowledge of the conditions above set forth.

Very truly yours,

Lyman M. Chapman

1 Enc

JOHN EDGAR HOOVER
DIRECTOR

Department of Justice

Bureau of Investigation

Washington, D. C.

June 5, 1928.

Referred to Mr. Egan 6/7/28 J. Ee. H.

JUN 8 1928 File

RECORDED

MEMORANDUM FOR THE DIRECTOR
RE: LYMAN M. CHIPMAN,
Applicant for appointment as
Special Agent.

67-209-12
BUREAU OF INVESTIGATION
JUN 8 1928 A. M.
DEPARTMENT OF JUSTICE
Div. One
FILE

This applicant is 30 years of age, is a native and resident of Utah, is single, has an LL. B. degree from the George Washington University and his experience is given as follows:

Applicant states that during the Summer of 1924 he was with the Mutual Building and Loan Co., Salt Lake City, and since the Fall of 1924, has been employed in the U. S. Veterans Bureau, at present being an Adjudicator in the Awards Division.

Applicant passed the District of Columbia Bar in December, 1927.

Judge G. A. Iverson, Department of Justice, Washington, D. C., states that he has known applicant four or five years; that he meets applicant frequently, although not intimately, and will recommend him without hesitation for the position sought, based on the reputation of applicant's family, which is of a higher standard than the average; that he knows applicant to be of good habits; that he has never heard anything against him and that he will vouch for him.

E. L. Bailey, Veterans Bureau, Administrative Assistant to the Assistant Director, states that he has known applicant since 1924 in a business way; that he would recommend applicant for a confidential and investigative position; that he knows applicant as an Adjudicator of Claims in the Veterans Bureau and that he has never heard anything against him.

C. N. Whelan, Chief of Examiners, Section Five, Veterans Bureau, states that he has known applicant about two years; that applicant worked under him and is also known to him personally; that he is a very high type man, intelligent, well qualified to fill the position and very industrious; that applicant's work under him had to do with the development of cases; that he considers applicant an unusual type of Government employee; that he has never heard anything to applicant's discredit and that he is co-operative in his work, which is of a high character.

Kenneth Parkinson, Attorney, Washington, D. C., states that he has known applicant thirteen years; that he has known him very intimately for about three years; that he considers applicant very trustworthy; that he thinks he is entirely reliable and honest in every way; that he knows of no one he could recommend more highly; that his personal habits are good; that applicant has the good qualities of his family and that he recommends him.

George Casto, of the Office of the Alien Property Custodian, states that he has known applicant for six or seven years; that he has always found applicant to be absolutely honest and thoroughly dependable; that applicant has had considerable experience in meeting people; that he is studious, abstemious in his habits and thoroughly moral; that he does not know whether applicant has had any experience in investigative work; that he is mentally alert and resourceful; that applicant worked under him as a student of economics in the State of Utah and he heartily recommends him for the position sought.

W. T. Carruth, Clerk, Senate Finance Committee, Washington, D. C., states that he has known applicant for seven or eight years; that he does not know whether applicant has ever had any experience as an investigator; that he believes applicant to be qualified for an investigative position and would recommend him without reservation for any position; that applicant's ability is far above average and he has a very fine mind; that he is regular in his habits; that while applicant is a member of the District Bar, he has never practiced law; that he just graduated last year and that he believes applicant's present position in the Veterans Bureau has trained him to pass on evidence, etc.

Applicant was honorably discharged from the Army.

At the George Washington University it was learned that applicant matriculated in the Law Department of that institution in October, 1924, receiving an LL. B. degree in July, 1927; that his average was about 76% and that he had a few credits from the University of Utah Law School at the time of his matriculation.

Acting Agent in Charge Bott states that while applicant could not say he had never taken a drink, he stated he was not addicted to the habit and is in very good health; that he is a clean cut, fine appearing man; that he impressed him as being intelligent, refined and mentally alert; that in a dictation test, he dictated rapidly and well and that he, Bott, considers applicant excellent material for the position for which he is applying.

This applicant was previously investigated for appointment as a typist. During this investigation, everyone spoke favorably of applicant.

SUMMARY.

This investigation appears to be generally favorable. Acting Agent in Charge Bott interviewed this applicant and reports favorably on him. Applicant told Agent Bott that he could not say he had never taken a drink but that he was not addicted to the habit. This applicant was investigated on an application for appointment as a Typist in 1924. He was then spoken of favorably by a number of individuals, including Mr. Reynolds of this Department.

RECOMMENDATION.

This is a somewhat difficult case to judge. Applicant's experience has been rather limited. However, in view of the favorable character of all reports, I recommend favorable consideration.

Very truly yours,

5

THIS CASE ORIGINATED AT WASHINGTON, D. C.

REPORT MADE AT:	DATE WHEN MADE:	PERIOD FOR WHICH MADE:	REPORT MADE BY:
WASHINGTON, D. C.	5-31-28	5/26-28/28	L. HOUSTON HF

TITLE:	CHARACTER OF CASE:
LYMAN M. CHIPMAN	APPLICANT - POSITION OF SPECIAL AGENT

SYNOPSIS OF FACTS:

File #67-1098

Applicant favorably recommended by all references.

CLOSED.

FBI JUN 1928

REFERENCE: Bureau letter May 22,1928.

DETAILS: Mr. George Casto, office of the Alien Property Custodian, Washington, D. C., stated that he had known applicant for six or seven years; kno n applicant's father and mother for 15 years; that they were natives of the State of Utah and one of the best families in the state; that he had always found applicant to be absolutely honest and thoroughly dependable; that applicant had had considerable experience in meeting people by reason of travel in Europe; that he was studious, abstemious in his habits and thoroughly moral. Mr. Casto stated that he did not know if applicant had ever had any experience in investigative work; that he was mentally alert and resourceful; that he had worked directly under Mr. Casto, as a student of economics in the State of Utah and Mr. Casto heartily recommends applicant for the position he seeks and is glad to vouch for him.

Mr. Charles N. Whelan, room 991 Veterans Bureau, Chief of Examiners, Section 5, stated that he had known applicant for about two years. Applicant worked under Mr. Whelan and is also known to him personally; that he is a very high type, intelligent man, well qualified to fill this position and was very industrious. Applicant's work under Mr. Whelan had to do with developing cases and Mr. Whelan considers applicant an unusual type of Government employee. A very clean type of man of whom he has never heard anything discreditable in any way; that he is cooperative in his work which is of a high character. Mr. Whelan is not related to applicant.

DO NOT WRITE IN THESE SPACES

APPROVED AND FORWARDED: J. E. Hoover acting SPECIAL AGENT IN CHARGE

67-2009-9

RECORDED AND INDEXED: JUN 1 1928

CHECKED OFF: JUN

JACKETED:

COPIES OF THIS REPORT FURNISHED TO:

2-Bureau
2-File

BUREAU OF INVESTIGATION
JUN 2 1928 P M
DEPARTMENT OF JUSTICE

ROUTED TO: Div. One Div. Two Div. Five

FILE

GOVERNMENT PRINTING OFFICE 7—1323

Judge G. A. Iverson, Room 411, Department of Justice, stated that he had known applicant four or five years; had known his father all his life; meets applicant frequently although not intimately, and will recommend applicant without hesitation for this position, based on the character of applicant's family, which is of a higher standard than the average. Judge Iverson further stated that he knew applicant to be a young man of good habits never having heard anything against him; believes him to be all things that he should be, and is willing to vouch for him. Judge Iverson is not related to applicant.

Mr. Eldon L. Bailey, Room 944A Veterans Bureau, Administrative Assistant to Assistant Director, states he has known applicant since 1924 in a business way, not personally; is not related, and would recommend applicant for a confidential and investigative position; knows applicant as an adjudicator of claims in the Veterans Bureau; never has heard anything against applicant and has heard everything to his credit.

Mr. William T. Carruth, Clerk, Senate Finance Committee, Room 312 Senate Office Building, states he has known applicant for 7 or 8 years and is not related. Mr. Carruth does not know that applicant has ever had any experience as an investigator; believes applicant to be qualified for an investigative position and would recommend him without any reservation at all for any position. Applicant's ability is far above the average. He has a very fine mind. Mr. Carruth knows applicant's father (the mother is deceased). Very splendid people. Applicant's personal habits are above suspicion. In fact, Mr. Carruth states that he does not believe he knows anyone who is more regular in his habits than applicant, and does not believe there is anyone who could take an exception to applicant. Mr. Carruth would like to make his recommendation as strong as he can, as he believes applicant to be well qualified for the position. Mr. Carruth states that while applicant is a member of the District Bar he has never practised law and just graduated last year. He believes that applicant's present position in the Veterans Bureau has trained him to pass on evidence etc.

Mr. Kenneth Parkinson, Attorney at Law, Washington Building, 15 and New York Avenue, stated that he had known applicant for about 13 years and very intimately for about three years; is not related, but knows the whole family socially and personally. He considers applicant very trustworthy, and thinks he is entirely reliable and honest in every way; in fact, he knows no one whom he could recommend more highly; that his personal habits are all that could be desired; that applicant's family is very substantial and skilful in the West and that applicant has the good qualities of his family. So far as Mr. Parkinson knows, applicant is a very fine man, first class in every respect, and he heartily recommends him for this position believing that he would be successful in his work.

Applicant was commissioned as 2nd Lieutenant of Infantry 9-17-18 and honorably discharged on 12-27-18 at Logan, Utah.

At the George Washington University it was learned that applicant matriculated in the law department of that institution in October 1924 receiving his L L B degree in July of 1927. His average was about 76 and he had a few

credits from the Unitversity of Utah Law School at the time of his matriculation. He was admitted to the District of Columbia Bar in December of 1927 and is a member of the Sigma Chi Fraternity.

CLOSED.